



ANTYODAY MAHAVIDYALAYA, DEVGRAM

**(An autonomous college Affiliated to
Rashtrasant Tukadoji Maharaj Nagpur University)**

Admission Process & Guidelines

1. Introduction

Antyoday Mahavidyalaya, Devgram follows a structured and transparent admission process in accordance with the rules and regulations laid down by Rashtrasant Tukadoji Maharaj Nagpur University, the University Grants Commission (UGC), and the Government of Maharashtra. The institution is committed to ensuring fairness, inclusivity, and equal opportunity for all applicants seeking admission to various academic programs.

Admissions are primarily merit-based and adhere strictly to the eligibility criteria specified for each course by the affiliating university and regulatory bodies. The reservation policy as prescribed by the Government of Maharashtra is duly implemented to ensure representation of all categories, including Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), Economically Weaker Sections (EWS), and other applicable categories.

The admission process is conducted in a systematic and transparent manner, beginning with the announcement of admission notifications through the college website and notice boards. Interested candidates are required to submit their application forms within the stipulated time frame, either online or offline as per the guidelines issued for the academic session. The submitted applications are carefully scrutinized, and merit lists are prepared based on qualifying examination marks and applicable reservation norms.

Selected candidates are required to complete the admission formalities, including document verification and fee payment, within the specified schedule. The college ensures that all procedures are carried out with accountability and clarity, maintaining proper records at every stage.

Through this well-defined admission process, Antyoday Mahavidyalaya, Devgram aims to uphold academic excellence while promoting social equity and access to higher education for students from diverse backgrounds.

2. Admission Schedule

The admission process at Antyoday Mahavidyalaya, Devgram generally commences from June and continues until September for each academic year, in accordance with the schedule prescribed by Rashtrasant Tukadoji Maharaj

Nagpur University. The last dates for submission of application forms, preparation of merit lists, and confirmation of admissions are decided by the university and may be extended under special circumstances. The college strictly adheres to the timeline approved by the university and ensures that all admission-related procedures are completed within the stipulated period. It is mandatory for the institution to finalize admissions within this prescribed schedule to maintain compliance with university regulations. Any admissions granted after the official deadline are considered invalid and are not eligible for university enrolment, thereby affecting the student's academic registration and eligibility for examinations.

3. Courses Offered

Admissions at Antyoday Mahavidyalaya, Devgram are granted for a variety of academic programs designed to cater to diverse educational needs. At the undergraduate (UG) level, the college offers programs such as Bachelor of Arts (B.A.), Bachelor of Commerce (B.Com.), and Bachelor of Science (B.Sc.), providing a strong foundation in humanities, commerce, and science streams. At the postgraduate (PG) level, students can pursue advanced studies through programs like Master of Arts (M.A.), Master of Commerce (M.Com.), and Master of Science (M.Sc.), enabling specialization in their respective disciplines. In addition to these regular degree programs, the institution may also offer certificate courses and value-added programs from time to time, aimed at enhancing students' skills, employability, and overall personality development in alignment with guidelines of Rashtrasant Tukadoji Maharaj Nagpur University and the University Grants Commission.

4. Eligibility Criteria – Undergraduate (UG) Courses

For admission to undergraduate programs at Antyoday Mahavidyalaya, Devgram, candidates must have successfully passed the 12th standard (Higher Secondary Certificate – HSC) or an equivalent examination from a recognized board. The minimum eligibility criteria require candidates from the general category to secure at least 50% marks in the qualifying examination. However, relaxation in minimum marks is provided to candidates belonging to reserved categories such as SC, ST, OBC, and others, as per the rules and norms prescribed by the Government of Maharashtra and Rashtrasant Tukadoji Maharaj Nagpur University. This ensures inclusivity and equal opportunity for students from diverse social backgrounds while maintaining academic standards.

Eligibility Criteria – Postgraduate (PG) Courses

For admission to postgraduate programs at Antyoday Mahavidyalaya, Devgram, candidates must have completed a relevant undergraduate degree (Bachelor's degree) from a recognized university. The degree should be in the same or a related discipline as the chosen postgraduate course. Generally, candidates belonging to the general category are required to secure a minimum of 50% marks in their qualifying degree examination. However, relaxation in minimum marks is provided to reserved category candidates as per the norms and guidelines of the Government of Maharashtra and Rashtrasant Tukadoji Maharaj Nagpur University. Admissions are granted on the basis of merit, considering the marks obtained in the qualifying examination, along with adherence to reservation policies and university regulations.

5. Admission Process (Step-by-Step)

Step 1: Online Registration

- Students must apply through:
- RTMNU official portal OR
- College admission form (online/offline)
- Fill all details correctly

Step 2: Submission of Application Form

- Submit duly filled form with required documents
- Mention **subjects/combination clearly** (cannot be changed later)

Step 3: Merit List

- Admission is based on:
- Merit (marks in qualifying exam)

Step 4: Document Verification

- Original documents are verified at college level

Step 5: Fee Payment

- Pay admission fees within stipulated time
- Admission confirmed only after fee payment

Step 6: University Enrollment

- Students must fill RTMNU Enrollment form
- Enrollment number is mandatory for examinations

6. Required Documents

Students must submit:

- 10th & 12th Marksheet
- Graduation Marksheet (for PG)
- Transfer Certificate (TC)
- Migration Certificate (if from other university)
- Caste Certificate (if applicable)
- Non-Creamy Layer Certificate (if applicable)
- Income Certificate
- Aadhaar Card
- Passport size photographs
- Gap Certificate (if any gap in education)
- Bank Passbook copy (for scholarship)

7. Reservation Policy

Admissions at Antyoday Mahavidyalaya, Devgram are granted in accordance with the reservation policy prescribed by the Government of Maharashtra. The policy ensures equitable access to higher education for various socially and economically disadvantaged groups. Reservation is provided to candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Classes (OBC), VJNT (Vimukta Jati and Nomadic Tribes), and Special Backward Classes (SBC). In addition, seats are also reserved for candidates under the Economically Weaker Sections (EWS) category and for persons with disabilities (Physically Disabled), as per applicable norms. These provisions aim to promote inclusivity and social justice in the admission process. However, candidates seeking reservation benefits must submit valid and authorized certificates issued by competent authorities at the time of admission; failing which, such benefits will not be granted.

Note: Reservation benefits applicable only with valid certificates.

8. Scholarship and Financial Assistance

Students of Antyoday Mahavidyalaya, Devgram can apply for various government scholarships through the MAHA DBT Portal. These scholarships are primarily available for students belonging to reserved categories such as SC, ST, OBC, VJNT, SBC, as well as other eligible groups as per government norms. The schemes aim to provide financial assistance and promote access to higher

education among economically and socially disadvantaged students. Applicants are required to submit all necessary documents, including caste certificate, income certificate, previous mark sheets, and other relevant proofs, within the prescribed deadline on the portal. Failure to complete the application process or submit required documents on time may result in rejection or delay in scholarship benefits.

9. Important Rules & Regulations

Students seeking admission to Antyoday Mahavidyalaya, Devgram must ensure that the admission form is filled personally with accurate and complete information, as any incorrect or incomplete submission is liable to be rejected. All required details and documents must be carefully verified before final submission to avoid cancellation of candidature. Once a subject or course is selected at the time of admission, no changes will be permitted thereafter under normal circumstances. Candidates who have completed their previous education from universities other than Rashtrasant Tukadoji Maharaj Nagpur University are required to submit valid migration and eligibility certificates within the stipulated time. Additionally, all admitted students are expected to maintain regular attendance and adhere strictly to the code of discipline prescribed by the institution, as these are essential requirements for academic progression and overall development.

10. Cancellation of Admission

Admission to Antyoday Mahavidyalaya, Devgram is liable to be cancelled if a candidate provides false or misleading information at any stage of the admission process. It is the responsibility of the student to ensure the authenticity and accuracy of all details submitted. Admission may also be cancelled if the required documents are not submitted within the stipulated time frame, as per the guidelines of Rashtrasant Tukadoji Maharaj Nagpur University and the Government of Maharashtra. Furthermore, failure to pay the prescribed fees within the given deadline will result in automatic cancellation of admission, and the seat may be allotted to another eligible candidate.

11. Institutional Responsibilities in Admission Process

Antyoday Mahavidyalaya, Devgram is committed to maintaining complete transparency and fairness throughout the admission process, ensuring that all procedures are conducted in a clear and accountable manner. The institution strictly follows the rules, regulations, and academic guidelines prescribed by

Rashtrasant Tukadoji Maharaj Nagpur University to ensure compliance and standardization. Additionally, the college is responsible for submitting detailed student admission data, including enrollment and registration records, to the university within 15 days of completion of the admission process, thereby ensuring proper documentation and timely academic processing.

12. Contact & Help Desk

For any queries or assistance regarding admissions, students can approach the Admission Committee or the college office, which provides guidance and support throughout the admission process. The Principal's Office is also available for addressing important concerns and resolving issues related to admissions. Additionally, students are advised to regularly check the college website and official notice board for updates, notifications, merit lists, and important announcements to stay informed about the admission process.

Dr. Devendra Bhongade
Principal