



JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

**INTERNAL AND EXTERNAL ACADEMIC
AUDIT REPORT**

Session 2019-2020

**Submitted to
THE COORDINATOR
INTERNAL QUALITY ASSURANCE CELL**

**Submitted by
DR. YOGESH BANGINWAR
EXTERNAL ACADEMIC AUDITOR**



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JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

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Internal Quality Assurance Cell

Internal and External Academic Audit Manual



1. Introduction to Academic Audit

The purpose of an academic audit is to encourage programs and the institution to evaluate their quality processes and standards based on predetermined benchmarks. It also focuses on activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular activities. At the same time activities related to infrastructure and support services that are important/ contribute to academics are taken into consideration.

Academic Audit:

It is a model of ongoing self-reflection, collaboration, team work and peer feedback. It is based on structured conversations among faculty, stakeholders and peer reviewers, all focused on a common goal: to improve quality in teaching and learning and enhancing teaching & learning process. This manual is made to elaborate the process of academic auditing and setting up a system for betterment.

The objectives of academic auditing includes the assessment of course delivery as per the curriculum and syllabus prescribed by RTMNU, the co-curricular and extra-curricular activities of students, monitoring of the academic activities referring to the academic calendar, internal assessments, attainment of the Program outcomes, student welfare and grievances etc.

The Internal Quality Assurance Cell (IQAC) submits the final academic audit report to the College Development Committee (CDC) at the end of every academic year. Each department conducts academic audit at the end of every semester. The academic auditing is conducted jointly by Internal Quality Assurance Cell within the college and external academic auditor/auditors appointed. For proper functioning of academics and to quantify the efforts dispensed by the faculty and students, some assessment components have been designed.

2. Objectives

- To ensure timely, efficient and progressive performance of academic processes
- To monitor and improve the quality of evaluation procedures and its credibility to support the system.
- To develop and set up quality benchmarks/parameters for various academic activities of the institution
- To define effectiveness of teaching – learning process to optimize and integrate modern methods of teaching and learning.
- To ensure that the institute is benefitted by Outcome Based Education approach.
- To facilitate the creation of a learner-centric environment through co-curricular and extra-curricular activities as well.
- To incorporate feedback mechanism from students, parents and other stakeholders on quality-related institutional processes

3. Program Level Internal and External Academic Audit process

• Preamble:

An academic audit reviews the processes used by programs to enhance the quality of their teaching & learning processes. Each program is required to have system that guarantee quality in teaching and learning that they provide to students. Standards for student achievement must be set and attendant processes must be in place to implement Institute policies directed to these ends. There are four basic areas that are examined in the academic audit as follows:

- Defining intended learning outcomes { Program Outcomes-POs, Program Specific

Outcomes-PSO and Program Educational Outcomes-PEOs (as applicable)

- Delivering program curricula
- Designing teaching and learning processes
- Developing and using assessment methods

4. Academic Audit Process

The Department Academic audit is conducted twice a year and IQAC Performance Review is done annually. Academic feedbacks that are collected (viz. midterm, end term, course exit, student satisfaction survey, peer feedback, peer ICT feedback, parents feedback, alumni feedback, employee feedback, institutional, program exit records) are maintained and analyzed to ensure that stakeholder inputs are integrated into the quality assurance mechanism.

Academic Audit Committee

- i. Principal
- ii. Coordinator Academic & Administrative Processes)
- iii. IQAC Co-Ordinator
- iv. Coordinator- Academic Planning and Development)
- v. Coordinator- Research &Development
- vi. Training and Placement Officer
- vii. Coordinator Extension Activities
- viii. Chief Supervisor – Examination
- ix. Coordinator - Infrastructure & Building Maintenance

In the Academic Audit the following focal points in teaching learning process are verified:

1. Academic Planning & Co ordination
2. Adherence to Academic Activity planner
3. Course monitoring
4. Curriculum booklet.
5. Skill based learning

Teaching & Learning

6. Course file.
7. Academic Record booklet (ARB)
8. CO-PO-PSO mapping, CO-PO-PSO Attainment, Make-up classes, remedial classes.
9. Assessment of assignments, online tests, subjective tests etc.

Other

10. ICT in teaching learning and Online Courses completed by faculty and students
11. Counselling and mentoring of students.
12. Feedback Analysis.

▪ **Following points are also included in the Internal and External Academic Audit of the department:**

1. Research and Development which include Project and relevant activities.
2. Industry Institute Interaction which include Industrial Visit for students
3. Extension Activities include value added and enrichment programs conducted by the department. It also includes Curricular, Co-curricular and Extra-curricular activities such as Seminar/Conference/Workshop/Guest Lecture and other student activities conducted and attended by students.
4. Examination which includes Examinations, Result Analysis and Evaluation.
5. Training and Placement
6. Infrastructure and facilities

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2019 - 20
Department/Program: UG

Date: 30-4-2020

Sr.No.	Title	BA	B.Com	B.Sc.	B.Voc.
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	yes	yes	yes	yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	yes	yes	yes	yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	yes	yes	yes	yes
4.	Academic record booklet maintained for all courses	yes	yes	yes	No
5.	The updated faculty Course file is available	yes	yes	yes	yes
6.	Curriculum booklet completed for all courses and made available to students.	yes	yes	yes	yes
7.	Course materials for all the courses are available.	yes	yes	yes	yes
8.	The laboratory manuals for all courses are available.	NA	NA	yes	yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	yes	No	yes	No
10.	Assessment of assignments, online tests and subjective tests	yes	yes	yes	yes
11.	Make-up classes are conducted for improvement of internal assessment.	yes	yes	yes	yes
12.	Result Analysis of previous semester result	yes	yes	yes	yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by	No	No	No	Yes

	students (NPTEL, Spoken Tutorials)	yes	yes	yes	yes
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes

Suggestions for improvising the academic quality:

1. The Academic record of the remaining faculty be Maintained.
2. The Student of the U.G. programme be inspired to Undergo Online Skill Development Courses.

Verified the submitted report and



- a. Found satisfactory
- b. Remarks if any,

Found Satisfactory

Name and Signature of Head of the Department/Programme Coordinator

 Dr. X.M. Sonde

IQAC Members

 Dr. P.M. Chhapure
 Dr. M.G. Acharya

Name and Sign of IQAC Coordinator

Sign and Seal of Principal


Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2019 - 20

Date: 30-4-2020

Department/Program: PG (Humanities)

Sr.No.	Title	MA English	MA Marathi	MA Pol. Sci.	MA Economics
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	NA	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	Yes
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	yes	yes	yes	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes	yes	yes	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	yes	yes	yes	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes	yes	yes	yes
17.	Adherence to Academic activity planner of events of the department.	yes	yes	yes	yes
18.	Peer feedback conducted and analysis done	yes	yes	yes	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes	yes	yes	yes
20.	Course exit feedback conducted and analysis done.	yes	yes	yes	yes
21.	Program exit survey conducted and analysis done	yes	yes	yes	yes
22.	Parents feedback conducted and analysis done.	yes	yes	yes	yes
23.	Institute feedback conducted and analysis done.	yes	yes	yes	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes	yes	yes	yes
25.	Skill development online courses opted by	No	No	No	No

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes

Suggestions for improvising the academic quality:

1. The Students of P.G. be inspired to attend Online Courses.

Verified the submitted report and



c. Found satisfactory
d. Remarks if any,

Found Satisfactory

Name and Signature of Head of the Department/Programme Coordinator

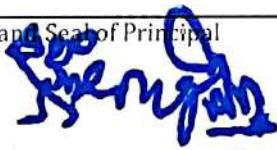
 Dr. J. M. Sawde

IQAC Members

 Dr. P. M. Chaturvedi
 Dr. M. G. Acharya

Name and Sign of IQAC Coordinator

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2019 - 20

Date: 30-4-2020

Department/Program: PG (Science)

Sr.No.	Title	M.Sc. Microbiology Yes/No (Remark if any)	M.Sc. Mathematics Yes/No (Remark if any)	M.Sc. Chemistry Yes/No (Remark if any)	M.Sc. Computer Science Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	yes	yes	yes	yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	yes	yes	yes	yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	yes	yes	yes	yes
4.	Academic record booklet maintained for all courses	yes	yes	yes	yes
5.	The updated faculty Course file is available	yes	yes	yes	yes
6.	Curriculum booklet completed for all courses and made available to students.	yes	yes	yes	yes
7.	Course materials for all the courses are available.	yes	yes	yes	yes
8.	The laboratory manuals for all courses are available.	yes	yes	yes	yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	yes	yes	yes	yes
10.	Assessment of assignments, online tests and subjective tests	yes	yes	yes	yes
11.	Make-up classes are conducted for improvement of internal assessment.	yes	yes	yes	yes
12.	Result Analysis of previous semester result	yes	yes	yes	yes

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13.	CO-PO-PSO attainment done for all courses	yes	yes	yes	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes	yes	yes	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	yes	yes	yes	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes	yes	yes	yes
17.	Adherence to Academic activity planner of events of the department.	yes	yes	yes	yes
18.	Peer feedback conducted and analysis done	yes	yes	yes	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes	yes	yes	yes
20.	Course exit feedback conducted and analysis done.	yes	yes	yes	yes
21.	Program exit survey conducted and analysis done	No	No	No	No
22.	Parents feedback conducted and analysis done.	yes	yes	yes	yes
23.	Institute feedback conducted and analysis done.	yes	yes	yes	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes	yes	yes	yes
25.	Skill development online courses opted by	No	No	No	No

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes

Suggestions for improvising the academic quality:


1. Open Educational Resources (OER) by remaining faculty be prepared and Maintained.
2. Programme exit survey be Conducted.
3. The Students be inspired to attend Online Courses.

Verified the submitted report and



- e. Found satisfactory
- f. Remarks if any,

Found Satisfactory

Name and Signature of Head of the Department/Programme Coordinator

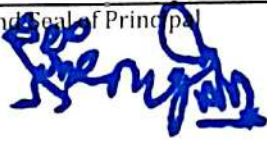
 Dr. Y.M. Sarode

IQAC Members

 Dr. P.M. Gharpure
 Dr. M.G. Acharya

Name and Sign of IQAC Coordinator

Sign and Seal of Principal





Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2019-20

Date: 30-4-2020

Department/Program: PG (Commerce)

Sr.No.	Title	M. Com.
		Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes
4.	Academic record booklet maintained for all courses	Yes
5.	The updated faculty Course file is available	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes
7.	Course materials for all the courses are available.	Yes
8.	The laboratory manuals for all courses are available.	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	No
10.	Assessment of assignments, online tests and subjective tests	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes
12.	Result Analysis of previous semester result	Yes
13.	CO-PO-PSO attainment done for all courses	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the	Yes

	University exams.	
16.	Curricular/Co-curricular/extracurricular/value added programs and enrichment programs are conducted at the department.	yes
17.	Adherence to Academic activity planner of events of the department.	yes
18.	Peer feedback conducted and analysis done	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes
20.	Course exit feedback conducted and analysis done.	No
21.	Program exit survey conducted and analysis done	yes
22.	Parents feedback conducted and analysis done.	yes
23.	Institute feedback conducted and analysis done.	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes
25.	Skill development online courses opted by students (NPTEL, Spoken Tutorials)	No
26.	Counseling and mentoring done for students	yes
27.	Student grievances are taken care of	yes
28.	Online courses/ MOOCs completed by faculty.	No

Suggestions for improving the academic quality:

1. OER by faculty be prepared and Maintained.
2. Course exit feedback be Maintained.
3. The Students be encouraged to attend online Courses.
4. The Faculty should go for online/ MOOCs courses.

Verified the submitted report and



Found Satisfactory.

- g. Found satisfactory
- h. Remarks if any,

Name and Signature of Head of the Department/Programme Coordinator

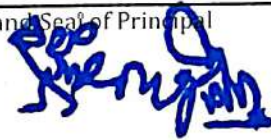
 Dr. Y.M. Sarode

IQAC Members

 Dr. P.M. Ghanpure
 Dr. M.G. Acharya

Name and Sign of IQAC Coordinator

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXAMINATION AUDIT REPORT

Academic Year: 2019 - 20

Date: 30-4-2020

Department/Program: Examination

Sr. No.	Title	Yes/No	Remark if any
1.	Was student stationary provided in time?	Yes	
2.	Was power back-up asked for and provided if needed during online and other exams	Yes	
3.	Are examination halls well equipped for conducting exams	Yes	
4.	Is housekeeping of examination halls done regularly	Yes	
5.	Were there internet connectivity issues for conduct of exams	No Issue	
6.	Is notification for filling exam forms for university communicated to students	Yes	
7.	Are exam schedules displayed prior to the examinations	Yes	
8.	Are invigilation schedules for examiners declared in advance and conveyed	Yes	
9.	Are duties of support staff communicated prior to exams	Yes	
10.	Are rules for unfair means and practices displayed during the exams	Yes	
11.	Result analysis completed for previous term results	Yes	
12.	Exam related grievances are addressed appropriately	Yes	
13.	Letters of Recommendation and transcripts	Yes	

Suggestions for improvising the quality process:


- All the records related to examination are maintained properly.

Verified the submitted report and



- c. Found satisfactory
- d. Remarks if any,

Found Satisfactory.

Name and Signature Chief Supervisor (Exam.)

 Dr. Y.M. Sarode

Name and Signature of IQAC Members

 Dr. P.M. Gharpure
 Dr. M.G. Acharya

IQAC Coordinator

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXTENSION ACTIVITIES AUDIT REPORT

Academic Year:

Date:

Department/Program: NSS

Sr. No.	Title	Yes/No	Remark If any
1	Department Student Council is established every year?	Yes	
2	Is the student council involved in institute development?	Yes	
3	Institute/department supports student participation in sports.	Yes	
5	Are Students from department involved in NSS activities?	Yes	
6	Activities proposed under NSS RTMNU are aligned to Vision and mission of Institute/Department.	Yes	
7	The proposed activities are executed and report submitted to university.	Yes	
8	The activities proposed and executed by clubs are aligned to POs and PSOs.	Yes	
9	The activities conducted by clubs are mapped with POs and PSOs.	Yes	
10	The activities are conducted as per the activity planner.	Yes	
11	The activity planner is aligned to the academic planner of college	Yes	
12	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the college	Yes	
13	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are mapped with POs and PSOs	Yes	
14	The publications of the NSS are done with student efforts.	Yes	
15	Are Guidelines provided for e-publications by NSS?	No	
16	Publications of NSS are available to all stake holders.	Yes	
17	Department/Institute publications are mapped with POs and PSOs	Yes	
18	Students are encouraged to participate in techno management events.	Yes	
21	Activities in association with alumni are organized and executed.	Yes	


Suggestions for improvising the quality process:

Verified the submitted report and

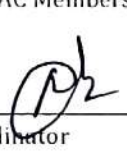
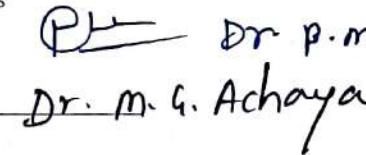
- e. Found satisfactory
- f. Remarks if any,

Found Satisfactory ,

Name and Signature of NSS Programme Officer

 Dr. Y.M. Sarade

Name and Signature of Department IQAC Members

 Dr. P.M. Chaturvedi
 Dr. M.G. Acharya

Name and Sign of Institute IQAC Coordinator

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgam (Thugaondeo)
Tal. Narkhed, Dist. Nagpur



INTERNAL INFRASTRUCTURE AUDIT REPORT

Academic Year:

Date:

Sr. No.	Title	Yes/No	Remark If any
1	Syllabus (Equipment's, Consumables, and Stationary) and infrastructure related requirements are obtained before commencement of the academic year.	Yes	
2	Due process is followed for purchase	Yes	
3	Approved and sanctioned budgetary requirements are fulfilled	Yes	
4	DSR is maintained for all category of non-recurring purchases.	Yes	
5	Consumables and stationary records are maintained	Yes	
6	DSR verification done at department and institute level.	Yes	
7	Stock of consumables and stationary is verified.	Yes	
8	Non-repairable/obsolete items are identified for write-off and disposal as per the institute procedure.	Yes	Annually
9	Equipment and infrastructure (electrical, civil, furniture) related maintenance requirements are identified and reported.	Yes	
10	Equipment calibration records are maintained.	Yes	
11	Maintenance requirements are fulfilled.	Yes	
12	IT support is provided for conduct of exam.	Yes	
13	Power backup is provided for conducting examinations.	Yes	
14	Is the IT and ICT infrastructure adequate for effective teaching learning and communication.	Yes	Process as per need
15	Are IT/ICT infrastructure related issues addressed properly.	Yes	
16	Is there use of ICT in teaching learning?	Yes	
17	Is there improvement in implementation of ICT in Teaching and Learning over previous year?	Yes	
18	Are contents on website current and updated regularly?	Yes	
19	Is all data updated regularly on the institute ERP?	Yes	
20	Are students availing hostel facility?	Yes	
21	Hostel related issues are addressed appropriately.	Yes	
22	Do differently abled faculty and students have adequate provision for special facilities?	Yes	
23	Are the fire safety measures in place and working?	Yes	
24	Is the housekeeping and cleanliness of infrastructure facilities done regularly?	Yes	
25	Are the AMC's for equipment's in place and monitored regularly	Yes	
26	Is there optimum usage of infrastructure and facilities for running all the courses in institute?	Yes	


Suggestions for improvising the academic quality:

Verified the submitted report and


- i. Found satisfactory
- j. Remarks if any,


Found Satisfactory.

Name and Signature of Coordinator/Infrastructure and maintenance

 Dr. Y.M. Sarode

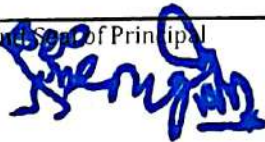
Name and Signature of Member IQAC

 Dr. P.M. Chaturvedi

 Dr. M.G. Acharya

Name and Sign of Institute IQAC Coordinator

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



RESEARCH AND DEVELOPMENT AUDIT REPORT

Academic Year: 2019 - 20

Date: 30-4-2020

Sr. No.	Title	Yes/No	Remark if any
1.	Enrolled scholars progress is monitored regularly	Yes	
2.	Research center communication with the university is on time	NA	
3.	Programs attended in other institutes and organized in-house by faculty and research scholars	Yes	
4.	Research publications of faculty and students	Yes	
5.	Programs/Activities conducted to promote research culture	Yes	
6.	Innovative projects undertaken by staff and students at department	Yes	
7.	Funding for innovative projects	Yes	
8.	Innovative lab/center of excellence at department	Nil	
9.	Activities/trainings conducted under innovation lab/center of excellence	Yes	
10.	Have any IPR/patents been filed by staff or students	Yes	100%
11.	Professional Society memberships held	Nil	
12.	Student chapters of professional society's	Nil	
13.	Activities conducted in association with professional society's	Yes	
14.	Collaborative activities by faculty under professional society's	Yes	
15.	Activities conducted under ED cell to promote entrepreneurs	Yes	
16.	Training programs/Audit courses conducted to promote entrepreneurial	Yes	
17.	Start up / entrepreneur ideas identified and promoted	—	

Suggestions for improvising the academic quality:

1. Innovative labs be maintained.
2. Research centers be started.

Verified the submitted report and

- k. Found satisfactory
- l. Remarks if any,

Name and Signature of Coordinator Research Committee



Dr. Y. M. Sarode

Name and Signature of IQAC Member



Dr. P. M. Ghaspure

Name and Sign of Institute IQAC Coordinator



Dr. M. G. Acharya

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Deogram (Thanebunder)
Tal. Narkhed, Dist. Nagpur



TRAINING AND PLACEMENT AND INDUSTRY INSTITUTE INTERACTION AUDIT REPORT

Academic Year: 2019-20

Date: 30-4-2020

Department/Program:

Sr. No.	Title	Yes/No	Remark if any
1.	MOU's are signed with Industries/other organization.	Yes	
2.	Activities are conducted in relation with MOU's and mapped with POs and PSOs	Yes	
3.	Consultancy projects undertaken by faculty members.	Proposal submitted	
4.	Industry sponsorship for technical events.	Nil	
5.	Industry sponsored projects in the department.	Nil	
6.	New companies added for sponsored projects.	Nil	
7.	Are internship outcomes identified?	Yes	
8.	Industry internships/training programs completed by faculty / students.	Yes	
9.	Internal assessment of student internships is completed.	Yes	
10.	Feedback obtained on industry internships	Yes	
11.	Department wise training and placement records are maintained.	Yes	
12.	On campus and off campus placement drives conducted.	Yes	
13.	MOUs with industries for internships and placements.	Yes	
14.	Skill development and Training programs to enhance employability are conducted and mapped with POs and PSOs	Yes	
15.	Skill development programs are aligned with the institute vision and mission statements.	Yes	
16.	Training needs analysis done as per industry requirement.	No	
17.	Has the requisite data been submitted to the applicable national agencies?	Yes	

Suggestions for improvising the academic quality:

1. Industry - HEI relation needs to be Strengthened.
2. Industry - based projects be Started.

Verified the submitted report and

Found Satisfactory.

m. Found satisfactory

n. Remarks if any,

Name and Signature of Coordinator Placement Cell



Dr. Y.M. Sene

Name and Signature of Member of IQAC



Dr. P.M. Gharpure

Dr. M.G. Acharya

Name and Sign of Institute IQAC Coordinator

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaonden)
Tah. Narkhed, Dist. Nagpur



5. External Academic Audit External

Academic Audit Guidelines

1. This audit to be conducted once in a year at the end of Sem II of the academic year.
2. The external Auditor appointed must be from other university/Institute
3. At least one or two Auditors are to be appointed to conduct the external Academic audit.
4. For an audit, Rs 1000/- can be considered as remuneration.
5. After the audit a copy of certificate to be submitted to IQAC.
6. Remarks and suggestions by the auditor are taken into consideration and action is taken accordingly.

Letter format for Remuneration to Auditor

Date: 15-04-2020

To,
The Principal,
Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist. Nagpur -441301

Subject: Sanction of remuneration for the External Auditors.

Respected Sir,

We at **Jeevan Vikas Mahavidyalaya, Devgram** have planned for External Audit on -----

The auditor details are as follows:

Name of Auditor: Dr. Yogesh Banginwar.

Institute of Auditor: Art. and Commerce College Pulgaon, Wardha.
(M.S.)

Name of Auditor:

Institute of Auditor:

We request you to kindly consider our application and sanction an amount of Rs ____/- as a part of remuneration.

Thanking You,

IQAC Coordinator

Letter format for Invitation to External Auditor

Department Name: Jeevan Vikas Mahavidyalaya, Devgram.

To,

Dr. Yogesh Banginwar

Art and Commerce College, Pulgaon, Wardha (M.S.)

Subject: Request to conduct External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

Dear Sir/ Madam,

I am writing this letter in regard to the External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

The audit is Scheduled on 20-04-2020 for Academic year (2019-2020). The Audit details are attached as a separate copy for your reference.

Therefore, I request you to conduct the audit on the date assigned. I shall be highly obliged for your quick and kind response. In case of any query, you may contact on following numbers or on email.

Thank you,



IQAC Coordinator



JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Format for External Academic Audit

Date: 30-04-2020

Place: Nagpur.

Name, Designation and Institute of Audit Experts:

Name of the Auditor	Designation of Auditor	Institute Name
Dr. Yogesh Bangimwar	Head D.A.M. Bio. and IQAC co-ordinator	Art and Commerce College Pulgaon, Wardha
-	-	-

Members of Institute Jeevan Vikas Mahavidyalaya, Devgram

Name	Designation	Signature
Dr. Raju G. Shrivame	Programme Coordinator	
Dr. Yogesh M. Sarode	IQAC Member	
Dr. Mangesh G. Acharya	IQAC Member	
Dr. Devendra S. Bhongade	Principal	

EXTERNAL ACADEMIC AUDIT FORM (*TO BE SUBMITTED BY EACH PROGRAM):

Sr. No.	Contents for Audit	Observations		Remarks/Suggestions by the External Auditor	
		Title	Yes		No
1	Course file	Required contents are included in Course File?	✓		Satisfactory
		If any Contents to be included	-		
		Are Course files maintained for every Course?	✓		
		Is Suitable teaching methodology adopted? Are assessment methods decided/used based on OBE? Syllabus completion is monitored every month? Questions for Theory and practical point of view are covered in the assessments.	✓		
2	ARB (Academic record booklet)	Are all contents covered regarding student assessment and evaluation?	✓		
		If any Contents to be included	-		
		Attendance, continuous assessment/evaluation records are maintained? Are Assessment rubrics are defined and followed?	✓		
3	Mentor Mentee	Is the department mentor mentee system functioning smoothly?	✓		
		If any Contents to be included			
5	Feedback System (SOP)	Are all feedbacks being conducted on regular basis?	✓		
		Is there a SOP being defined for feedback system.	✓		
		Is there requirement to make changes in feedback system?			

6	Projects	Does the project ideas are able to minimize the gap between industry and academia? Are industry inputs being taken from experts?	✓		
		Are there student paper publications?			few departments
		Do students get opportunity to showcase their skill set on different platforms?	✓		
		Are there efforts being made for Sponsored / projects in collaboration with Industry?	✓		
7	Publications	Are the department publications shared with all the stake holders?	✓		
		Are the publications content wise helpful to students?	✓		
		Does publications make note of students contributed towards it?	✓		
8	Research funding and consultation	No. of Funded projects being conducted Area of Funded projects being conducted Status of Funded projects being conducted	✓		
9	IPR	Programs are engaged in Patents/copyright as part of IPR	✓		
10	Result analysis	Result analysis for each term is maintained?	✓		
11	Internship	Does time student internship contributes	✓		
12	MoU	Are there MoU's with different industries? Any activities in collaboration??	✓		
13	Training and Placement	Do training sessions organized and executed meet students requirement and recruiter expectations.	✓		
		Are training sessions helping to build different skillsets in students?	✓		
		Are placement activities conducted at	✓		

Head of the Institute and IQAC should submit the following SWOC Analysis along with Internal and External Academic Audit Reports:

- Strength:
1. Devoted and visionary Management.
 2. Holistic development of Students, social Commitment and environment conscious.
 3. Most of the faculties have representation on University bodies.
 4. Qualified and Committed faculty.
 5. Multy faculty college.

Weakness:

1. Flow of Students. Is from economically poor background.
2. Locational disadvantage for Strengthening academia industry Linkages.

Opportunities:

1. Leading Capacity in all aspects.
2. Scope to Starts new programmes being plenty of Infrastructural facilities.
3. Lot of opportunities to open Startup for Students.
4. Lot of exposure for the Students to do social service.
5. To develop E-content by faculty.

Challenges:

1. To carry out research activity and innovative, practices with in own financial resources.
2. Vacant teaching and non-teaching posts due to governments policy.
3. Most of the girls Students leave the education due to marriage increases the drop out rate.


Best Practice (s) / Innovations of the Institute:

1. Village Development
2. CAP project.

Future Plans of the institute:

1. To Make Research Center.
2. To become educational hub of national Standard.
3. To Start skill based Courses.

Signature of the IQAC Coordinator


Dr. M. G. Acharya

Signature of the Head with Seal



Principal
Jeevān Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



External Academic Audit Completion Report/Certificate

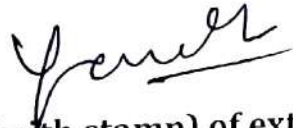
Name of the Institute /Program: Jeevan Vikas Mahavidyalaya Devgram,
Tahsil - Narkhed ; Dist. - Nagpur (M.S.)

Date and Time: 30-04-2020

Name and Designation of the External Auditor:

Dr. Yogesh Banginwar
HOD (Microbiology) & ISAL co-ordinator
Art and Commerce College, Pulgaon, Wardha

This is to certify that Academic Audit for the Academic Year 2019-2020 has been successfully completed for of **Jeevan Vikas Mahavidyalaya, Devgram** and detailed report of the same is attached herewith.



Name & Sign (with stamp) of external Auditor

Final Audit Completion Certificate

It is to certify that the Internal and External academic audit has been completed by the **Jeevan Vikas Mahavidyalaya, Devgram** and IQAC has received following documents for the AY 2019-2020:

Internal Academic Audit Forms	<input checked="" type="checkbox"/>
External Academic Audit Form External	<input checked="" type="checkbox"/>
Academic Audit Certificate	<input checked="" type="checkbox"/>
SWOC Analysis of the	<input checked="" type="checkbox"/>
Program Plan for AY 2019-20 <u>20</u>	<input checked="" type="checkbox"/>

Kindly note the following suggestions /remarks:

Principal

IQAC Co-Ordinator

Academic Audit COrdinator

[Handwritten signature in blue ink]

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaonda)
Tah. Narkhed, Dist.





JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

**INTERNAL AND EXTERNAL ACADEMIC
AUDIT REPORT**

Session 2020-2021

**Submitted to
THE COORDINATOR
INTERNAL QUALITY ASSURANCE CELL**

**Submitted by
DR. YOGESH BANGINWAR
EXTERNAL ACADEMIC AUDITOR**

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JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

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Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Internal Quality Assurance Cell Internal and External Academic Audit Manual

Index

I. Introduction to Academic Audit

The purpose of an academic audit is to encourage programs and the institution to evaluate their quality processes and standards based on predetermined benchmarks. It also focuses on activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular activities. At the same time activities related to infrastructure and support services that are important/ contribute to academics are taken into consideration.

Academic Audit:

It is a model of ongoing self-reflection, collaboration, team work and peer feedback. It is based on structured conversations among faculty, stakeholders and peer reviewers, all focused on a common goal: to improve quality in teaching and learning and enhancing teaching & learning process. This manual is made to elaborate the process of academic auditing and setting up a system for betterment.

The objectives of academic auditing includes the assessment of course delivery as per the curriculum and syllabus prescribed by RTMNU, the co-curricular and extra-curricular activities of students, monitoring of the academic activities referring to the academic calendar, internal assessments, attainment of the Program outcomes, student welfare and grievances etc.

The Internal Quality Assurance Cell (IQAC) submits the final academic audit report to the College Development Committee (CDC) at the end of every academic year. Each department conducts academic audit at the end of every semester. The academic auditing is conducted jointly by Internal Quality Assurance Cell within the college and external academic auditor/auditors appointed. For proper functioning of academics and to quantify the efforts dispensed by the faculty and students, some assessment components have been designed.

2. Objectives

- To ensure timely, efficient and progressive performance of academic processes
- To monitor and improve the quality of evaluation procedures and its credibility to support the system.
- To develop and set up quality benchmarks/parameters for various academic activities of the institution
- To define effectiveness of teaching – learning process to optimize and integrate modern methods of teaching and learning.
- To ensure that the institute is benefitted by Outcome Based Education approach.
- To facilitate the creation of a learner-centric environment through co-curricular and extra-curricular activities as well.
- To incorporate feedback mechanism from students, parents and other stakeholders on quality-related institutional processes

3. Program Level Internal and External Academic Audit process

• Preamble:

An academic audit reviews the processes used by programs to enhance the quality of their teaching & learning processes. Each program is required to have system that guarantee quality in teaching and learning that they provide to students. Standards for student achievement must be set and attendant processes must be in place to implement Institute policies directed to these ends. There are four basic areas that are examined in the academic audit as follows:

- Defining intended learning outcomes { Program Outcomes-POs, Program Specific

Outcomes-PSO and Program Educational Outcomes-PEOs (as applicable)

- Delivering program curricula
- Designing teaching and learning processes
- Developing and using assessment methods

4. Academic Audit Process

The Department Academic audit is conducted twice a year and IQAC Performance Review is done annually. Academic feedbacks that are collected (viz. midterm, end term, course exit, student satisfaction survey, peer feedback, peer ICT feedback, parents feedback, alumni feedback, employee feedback, institutional, program exit records) are maintained and analyzed to ensure that stakeholder inputs are integrated into the quality assurance mechanism.

Academic Audit Committee

- i. Principal
- ii. Coordinator Academic & Administrative Processes)
- iii. IQAC Co-Ordinator
- iv. Coordinator- Academic Planning and Development)
- v. Coordinator- Research &Development
- vi. Training and Placement Officer
- vii. Coordinator Extension Activities
- viii. Chief Supervisor – Examination
- ix. Coordinator - Infrastructure & Building Maintenance

In the Academic Audit the following focal points in teaching learning process are verified:

1. Academic Planning & Co ordination
2. Adherence to Academic Activity planner
3. Course monitoring
4. Curriculum booklet.
5. Skill based learning

Teaching & Learning

6. Course file.
7. Academic Record booklet (ARB)
8. CO-PO-PSO mapping, CO-PO-PSO Attainment, Make-up classes, remedial classes.
9. Assessment of assignments, online tests, subjective tests etc.

Other

10. ICT in teaching learning and Online Courses completed by faculty and students
11. Counselling and mentoring of students.
12. Feedback Analysis.

▪ **Following points are also included in the Internal and External Academic Audit of the department:**

1. Research and Development which include Project and relevant activities.
2. Industry Institute Interaction which include Industrial Visit for students
3. Extension Activities include value added and enrichment programs conducted by the department. It also includes Curricular, Co-curricular and Extra-curricular activities such as Seminar/Conference/Workshop/Guest Lecture and other student activities conducted and attended by students.
4. Examination which includes Examinations, Result Analysis and Evaluation.
5. Training and Placement
6. Infrastructure and facilities

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2020-2021
Department/Program: UG

Date: 30/04/2021

Sr.No.	Title	BA	B.Com	B.Sc.	B.Voc.
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	NO
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	NO	Yes	NO
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes.

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes.
25.	Skill development online courses opted by	No	No	No	No

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes.

Suggestions for improvising the academic quality:

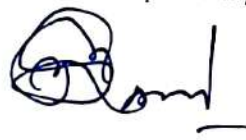
1. The academic record of the remaining faculty be maintained.
2. The student of U.G. program be inspired to undergo on-line skill development courses.

Verified the submitted report and

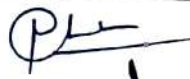
- a. Found satisfactory
- b. Remarks if any,

found satisfactory.


Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sane

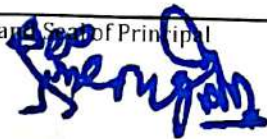
IQAC Members

 Dr. P.M. Chaturvedi

Name and Sign of IQAC Coordinator


Dr. M.G. Acharya

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tab. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2020-2021

Date: 30/04/2021.

Department/Program: PG (Humanities)

Sr.No.	Title	MA English	MA Marathi	MA Pol. Sci.	MA Economics
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes.
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	NA	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	Yes
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes.

13.	CO-PO-PSO attainment done for all courses	yes	yes	yes	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes	yes	yes	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	yes	yes	yes	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes	yes	yes	yes
17.	Adherence to Academic activity planner of events of the department.	yes	yes	yes	yes
18.	Peer feedback conducted and analysis done	yes	yes	yes	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes	yes	yes	yes
20.	Course exit feedback conducted and analysis done.	yes	yes	yes	yes
21.	Program exit survey conducted and analysis done	yes	yes	yes	yes
22.	Parents feedback conducted and analysis done.	yes	yes	yes	yes
23.	Institute feedback conducted and analysis done.	yes	yes	yes	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes	yes	yes	yes.
25.	Skill development online courses opted by	no	no	no	no

	students (NPTEL, Spoken Tutorials)				
26.	Counselling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes,

Suggestions for improvising the academic quality:

1. The students of P.C. be inspired to attend on-line courses.

Verified the submitted report and


- c. Found satisfactory
- d. Remarks if any,

found satisfactory,

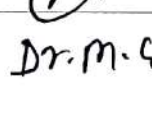
Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sande

IQAC Members

 Dr. P.M. Gharpure

Name and Sign of IQAC Coordinator

 Dr. M.G. Acharya

Sign and Seal of Principal


Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2020 - 2021

Date: 30/06/2021

Department/Program: PG (Science)

Sr.No.	Title	M.Sc. Microbiology	M.Sc. Mathematics	M.Sc. Chemistry	M.Sc. Computer Science
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	Yes	Yes	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	NO
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes,

13.	CO-PO-PSO attainment done for all courses	yes	yes	yes	yes.
14.	Review of projects completed by students considering PO and PSO attainment	yes	yes	yes	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	yes	yes	yes	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes	yes	yes	yes
17.	Adherence to Academic activity planner of events of the department.	yes	yes	yes	yes
18.	Peer feedback conducted and analysis done	yes	yes	yes	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes	yes	yes	yes
20.	Course exit feedback conducted and analysis done.	yes	yes	yes	yes
21.	Program exit survey conducted and analysis done	NO	NO	NO	NO
22.	Parents feedback conducted and analysis done.	yes	yes	yes	yes
23.	Institute feedback conducted and analysis done.	yes	yes	yes	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes	yes	yes	yes.
25.	Skill development online courses opted by	NO	NO	NO	NO

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes.

Suggestions for improvising the academic quality:


1. Open Educational Resources (OER) by remaining faculty be prepared and maintained.
2. Program Exit Survey be conducted.
3. The students be inspired to attend on-line courses.

Verified the submitted report and


e. Found satisfactory
f. Remarks if any,

found satisfactory.


Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sande

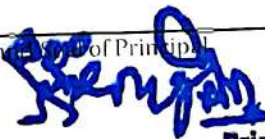
IQAC Members

 Dr. P.M. Charyare

Name and Sign of IQAC Coordinator


Dr. M.G. Achaya

Signature of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year:

Date:

Department/Program: PG (Commerce)

Sr.No.	Title	M. Com.
		Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	yes
4.	Academic record booklet maintained for all courses	yes
5.	The updated faculty Course file is available	yes
6.	Curriculum booklet completed for all courses and made available to students.	yes
7.	Course materials for all the courses are available.	yes
8.	The laboratory manuals for all courses are available.	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	NO
10.	Assessment of assignments, online tests and subjective tests	yes
11.	Make-up classes are conducted for improvement of internal assessment.	yes
12.	Result Analysis of previous semester result	yes
13.	CO-PO-PSO attainment done for all courses	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the	yes.

	University exams.	
16.	Curricular/Co-curricular/extracurricular/value added programs and enrichment programs are conducted at the department.	yes
17.	Adherence to Academic activity planner of events of the department.	yes
18.	Peer feedback conducted and analysis done	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes
20.	Course exit feedback conducted and analysis done.	NO
21.	Program exit survey conducted and analysis done	yes
22.	Parents feedback conducted and analysis done.	yes
23.	Institute feedback conducted and analysis done.	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes
25.	Skill development online courses opted by students (NPTEL, Spoken Tutorials)	NO
26.	Counseling and mentoring done for students	yes
27.	Student grievances are taken care of	yes.
28.	Online courses/ MOOCs completed by faculty.	NO

Suggestions for improvising the academic quality:

1. OER by faculty be prepared and maintained.
2. Course Exit feedback be maintained.
3. The students be encouraged to attend on-line courses.
4. The faculty should go for online/MOOCs.

Verified the submitted report and

g. Found satisfactory
h. Remarks if any,


found satisfactory.

Name and Signature of Head of the Department/Programme Coordinator



Dr. X. M. Sunde

IQAC Members

 Dr. P. M. Chhapure

Name and Sign of IQAC Coordinator



Dr. M. G. Acharya

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

INTERNAL EXAMINATION AUDIT REPORT

Academic Year: 2020 - 2021

Date: 30/04/2022

Department/Program: Examination

Sr. No.	Title	Yes/No	Remark if any
1.	Was student stationary provided in time?	Yes	
2.	Was power back-up asked for and provided if needed during online and other exams	Yes	
3.	Are examination halls well equipped for conducting exams	Yes	
4.	Is housekeeping of examination halls done regularly	Yes	
5.	Were there internet connectivity issues for conduct of exams	NO issue .	
6.	Is notification for filling exam forms for university communicated to students	Yes	
7.	Are exam schedules displayed prior to the examinations	Yes	
8.	Are invigilation schedules for examiners declared in advance and conveyed	Yes	
9.	Are duties of support staff communicated prior to exams	Yes	
10.	Are rules for unfair means and practices displayed during the exams	Yes	
11.	Result analysis completed for previous term results	Yes	
12.	Exam related grievances are addressed appropriately	Yes	
13.	Letters of Recommendation and transcripts	Yes.	

Suggestions for improvising the quality process:

All the record related to examination are maintained properly .

Verified the submitted report and


c. Found satisfactory
d. Remarks if any,

found satisfactory.


Name and Signature Chief Supervisor (Exam.)

 A. J. M. Sarode

Name and Signature of IQAC Members

 Dr. P. M. Chaturpure

IQAC Coordinator


Dr. M. G. Acharya

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXTENSION ACTIVITIES AUDIT REPORT

Academic Year:

Date:

Department/Program: NSS

Sr. No.	Title	Yes/No	Remark If any
1	Department Student Council is established every year?	yes	
2	Is the student council involved in institute development?	yes	
3	Institute/department supports student participation in sports.	yes	
5	Are Students from department involved in NSS activities?	yes	
6	Activities proposed under NSS RTMNU are aligned to Vision and mission of Institute/Department.	yes	
7	The proposed activities are executed and report submitted to university.	yes	
8	The activities proposed and executed by clubs are aligned to POs and PSOs.	yes	
9	The activities conducted by clubs are mapped with POs and PSOs.	yes	
10	The activities are conducted as per the activity planner.	yes	
11	The activity planner is aligned to the academic planner of college	yes	
12	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the college	yes	
13	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are mapped with POs and PSOs	yes	
14	The publications of the NSS are done with student efforts.	yes	
15	Are Guidelines provided for e-publications by NSS?	no	
16	Publications of NSS are available to all stake holders.	yes	
17	Department/Institute publications are mapped with POs and PSOs	yes	
18	Students are encouraged to participate in techno management events.	yes	
21	Activities in association with alumni are organized and executed.	yes	

Suggestions for improvising the quality process:

Verified the submitted report and

e. Found satisfactory
f. Remarks if any, *Found satisfactory.*

Name and Signature of NSS Programme Officer

[Signature] Dr. Y. M. Sawde

Name and Signature of Department IQAC Members

[Signature] Dr. P. M. Charkure

Name and Sign of Institute IQAC Coordinator

[Signature]
Dr. M. G. Acharya

Sign and Seal of Principal

[Signature]
Principal

Jeevan Vikas Mahavidyalaya
Devgram (Tbuzgaonde)
Tal. Narkhed, Dist. Nag.



INTERNAL INFRASTRUCTURE AUDIT REPORT

Academic Year:

Date:

Sr. No.	Title	Yes/No	Remark If any
1	Syllabus (Equipment's, Consumables, and Stationary) and infrastructure related requirements are obtained before commencement of the academic year.	yes	
2	Due process is followed for purchase	yes	
3	Approved and sanctioned budgetary requirements are fulfilled	yes	
4	DSR is maintained for all category of non-recurring purchases.	yes	
5	Consumables and stationary records are maintained	yes	
6	DSR verification done at department and institute level.	yes	
7	Stock of consumables and stationary is verified.	yes	
8	Non-repairable/obsolete items are identified for write-off and disposal as per the institute procedure.	yes	Annually.
9	Equipment and infrastructure (electrical, civil, furniture) related maintenance requirements are identified and reported.	yes	
10	Equipment calibration records are maintained.	yes	
11	Maintenance requirements are fulfilled.	yes	
12	IT support is provided for conduct of exam.	yes	
13	Power backup is provided for conducting examinations.	yes	
14	Is the IT and ICT infrastructure adequate for effective teaching learning and communication.	yes	Process as per need.
15	Are IT/ICT infrastructure related issues addressed properly.	yes	
16	Is there use of ICT in teaching learning?	yes	
17	Is there improvement in implementation of ICT in Teaching and Learning over previous year?	yes	
18	Are contents on website current and updated regularly?	yes	
19	Is all data updated regularly on the institute ERP?	yes	
20	Are students availing hostel facility?	yes	
21	Hostel related issues are addressed appropriately.	yes	
22	Do differently abled faculty and students have adequate provision for special facilities?	yes	
23	Are the fire safety measures in place and working?	yes	
24	Is the housekeeping and cleanliness of infrastructure facilities done regularly?	yes	
25	Are the AMC's for equipment's in place and monitored regularly	yes	
26	Is there optimum usage of infrastructure and facilities for running all the courses in institute?	yes	


Suggestions for Improving the academic quality:

Verified the submitted report and


- i. Found satisfactory
- j. Remarks if any,

Found satisfactory.


Name and Signature of Coordinator/Infrastructure and maintenance

 Dr. Y. M. Sarode

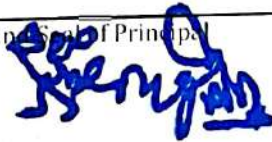
Name and Signature of Member IQAC

 Dr. P. M. Chaturvedi

Name and Sign of Institute IQAC Coordinator


Dr. M. G. Acharya

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



RESEARCH AND DEVELOPMENT AUDIT REPORT

Academic Year: 2020 - 2021

Date: 30/04/2021

Sr. No.	Title	Yes/No	Remark if any
1.	Enrolled scholars progress is monitored regularly	Yes	
2.	Research center communication with the university is on time	NA	
3.	Programs attended in other institutes and organized in-house by faculty and research scholars	Yes	
4.	Research publications of faculty and students	Yes	
5.	Programs/Activities conducted to promote research culture	Yes	
6.	Innovative projects undertaken by staff and students at department	Yes	
7.	Funding for innovative projects	Yes	
8.	Innovative lab/center of excellence at department	Nil	
9.	Activities/trainings conducted under innovation lab/center of excellence	Yes	
10.	Have any IPR/patents been filed by staff or students	Yes	100%/-
11.	Professional Society memberships held	Nil	
12.	Student chapters of professional society's	Nil	
13.	Activities conducted in association with professional society's	Yes	
14.	Collaborative activities by faculty under professional society's	Yes	
15.	Activities conducted under ED cell to promote entrepreneurs	Yes	
16.	Training programs/Audit courses conducted to promote entrepreneurial	Yes.	
17.	Start up / entrepreneur ideas identified and promoted	-	


Suggestions for improvising the academic quality:

1. Innovative Labs be maintained.
2. Research center be started.


Verified the submitted report and

- k. Found satisfactory
- l. Remarks if any,


Name and Signature of Coordinator Research Committee

 Dr. Y. M. Sarade

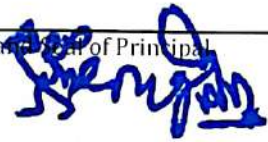
Name and Signature of IQAC Member

 Dr. P. M. Karpure

Name and Sign of Institute IQAC Coordinator


Dr. M. G. Acharya

Signature of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



TRAINING AND PLACEMENT AND INDUSTRY INSTITUTE INTERACTION AUDIT REPORT

Academic Year: 2020-2021

Date: 30/04/2021

Department/Program:

Sr. No.	Title	Yes/No	Remark if any
1.	MOU's are signed with industries/other organization.	Yes	
2.	Activities are conducted in relation with MOU's and mapped with POs and PSOs	Yes	
3.	Consultancy projects undertaken by faculty members.	Proposal submitted.	
4.	Industry sponsorship for technical events.	Nil	
5.	Industry sponsored projects in the department.	Nil	
6.	New companies added for sponsored projects.	Nil	
7.	Are internship outcomes identified?	Yes	
8.	Industry internships/training programs completed by faculty / students.	Yes	
9.	Internal assessment of student internships is completed.	Yes	
10.	Feedback obtained on industry internships	Yes	
11.	Department wise training and placement records are maintained.	Yes	
12.	On campus and off campus placement drives conducted.	Yes	
13.	MOUs with industries for internships and placements.	Yes	
14.	Skill development and Training programs to enhance employability are conducted and mapped with POs and PSOs	Yes	
15.	Skill development programs are aligned with the institute vision and mission statements.	Yes	
16.	Training needs analysis done as per industry requirement.	No	
17.	Has the requisite data been submitted to the applicable national agencies?	Yes.	

Suggestions for improvising the academic quality:


1. Industry - HEI relation needs to be strengthened.
2. Industry based projects be started.

Verified the submitted report and


- m. Found satisfactory
- n. Remarks if any,

found satisfactory.


Name and Signature of Coordinator Placement Cell

 Dr. Y. M. Sarode

Name and Signature of Member of IQAC

 Dr. P. M. Chaturvedi

Name and Sign of Institute IQAC Coordinator


Dr. M. G. Acharya

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



5. External Academic Audit External

Academic Audit Guidelines

1. This audit to be conducted once in a year at the end of Sem II of the academic year.
2. The external Auditor appointed must be from other university/Institute
3. At least one or two Auditors are to be appointed to conduct the external Academic audit.
4. For an audit, Rs 1000 / - can be considered as remuneration.
5. After the audit a copy of certificate to be submitted to IQAC.
6. Remarks and suggestions by the auditor are taken into consideration and action is taken accordingly.

Letter format for Remuneration to Auditor

Date: 15/04/2021

To,
The Principal,
Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist. Nagpur -441301

Subject: Sanction of remuneration for the External Auditors.

Respected Sir,

We at **Jeevan Vikas Mahavidyalaya, Devgram** have planned for External Audit on 20/04/2021

The auditor details are as follows:

Name of Auditor: *Dr. Yogesh Banginwat*
Institute of Auditor: *Art and Commerce College, Pulgaon, Wardha. (M.S)*

Name of Auditor: _____

Institute of Auditor: _____

We request you to kindly consider our application and sanction an amount of Rs 1000/- as a part of remuneration.

Thanking You,

IQAC Coordinator

P

Letter format for Invitation to External Auditor

Department Name: Jeevan Vikas Mahavidyalaya, Devgram

To,

Dr. Yogesh Banginwar,
Art and Commerce College.
Pulgaon, Wardha (M.S).

Subject: Request to conduct External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

Dear Sir/ Madam,

I am writing this letter in regard to the External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

The audit is Scheduled on 20/04/2021 for Academic year (2020-2021). The Audit details are attached as a separate copy for your reference.

Therefore, I request you to conduct the audit on the date assigned. I shall be highly obliged for your quick and kind response. In case of any query, you may contact on following numbers or on email.

Thank you,



IQAC Coordinator



JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Format for External Academic Audit

Date: 30/04/2021

Place: Nagpur.

Name, Designation and Institute of Audit Experts:

Name of the Auditor	Designation of Auditor	Institute Name
Dr. Yogesh Banginwar	Head, Do Microbiology IQAC CO-ordinator	Aet and commerce College.
—	—	—

Members of Institute Jeevan Vikas Mahavidyalaya, Devgram

Name	Designation	Signature
Dr. Raju G. Shetume	Programme Coordinator	
Dr. Yogesh M. Sarode	IQAC Member	
Dr. Mangesh G. Acharya	IQAC Member	
Dr. Devendra Bhongade.	Principal	

EXTERNAL ACADEMIC AUDIT FORM (*TO BE SUBMITTED BY EACH PROGRAM):

Sr. No.	Contents for Audit	Observations			Remarks/Suggestions by the External Auditor
		Title	Yes	No	
1	Course file	Required contents are included in Course File?	✓		<i>Satisfactory.</i>
		If any Contents to be included	—		
		Are Course files maintained for every Course?	✓		
		Is Suitable teaching methodology adopted? Are assessment methods decided/used based on OBE? Syllabus completion is monitored every month? Questions for Theory and practical point of view are covered in the assessments.	✓		
2	ARB (Academic record booklet)	Are all contents covered regarding student assessment and evaluation?	✓		
		If any Contents to be included	.		
		Attendance, continuous assessment/evaluation records are maintained? Are Assessment rubrics are defined and followed?	✓		
3	Mentor Mentee	Is the department mentor mentee system functioning smoothly?	✓		
		If any Contents to be included			
5	Feedback System (SOP)	Are all feedbacks being conducted on regular basis?	✓		
		Is there a SOP being defined for feedback system.			
		Is there requirement to make changes in feedback system?			

6	Projects	Does the project ideas are able to minimize the gap between industry and academia?	✓		
		Are industry inputs being taken from experts?			
		Are there student paper publications?			few departments.
		Do students get opportunity to showcase their skill set on different platforms?	✓		

		Are there efforts being made for Sponsored / projects in collaboration with Industry?	✓		
7	Publications	Are the department publications shared with all the stake holders?	✓		
		Are the publications content wise helpful to students?	✓		
		Does publications make note of students contributed towards it?	✓		
8	Research funding and consultation	No. of Funded projects being conducted Area of Funded projects being conducted Status of Funded projects being conducted	✓		
9	IPR	Programs are engaged in Patents/copyright as part of IPR	✓		
10	Result analysis	Result analysis for each term is maintained?	✓		
11	Internship	Does time student internship contributes	✓		
12	MoU	Are there MoU's with different industries? Any activities in collaboration??	✓		
13	Training and Placement	Do training sessions organized and executed meet students requirement and recruiter expectations.	✓		
		Are training sessions helping to build different skillsets in students?	✓		
		Are placement activities conducted at	✓		

		department? How are the placements??			
14	Students' association Clubs Student Chapters	Activities are conducted under different chapter		NO	
		Are students involved in organizing the activities under different chapter?		NO	
		Are the executed activities contributing to student's skillset? Does the program has Professional student chapters? No. of activities conducted under the Professional student chapters? Are Club activities covering the aspects of extension, industries and social part?	✓		
15		Are students motivated to be a part of mentioned heads?	✓		
16		Are students briefed and motivated to be a part of student chapters? Are minutes conducted with stakeholders: Alumni, Parent, etc. being maintained? Contribution of DAB in identifying Curriculum gaps? Mapping of Program with mission, vision, PEO of Institute's is communicated to all the faculty members?	✓		

Signature of the Head with Seal

[Handwritten Signature]

Name & Signature of the Audit Expert



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

Head of the Institute and IQAC should submit the following SWOC Analysis along with Internal and External Academic Audit Reports:

- Strength:
1. Devoted and visionary management.
 2. Holistic development of students, social commitment and environment conscious.
 3. Most of the faculties have representation on university bodies.
 4. Qualified and committed faculty.
 5. Multi faculty college.

- Weakness:
1. Flow of students is from economically poor background.
 2. Locational disadvantages for strengthening academic industry linkages.

- Opportunities:
1. Leading capacity in all aspects.
 2. Scope of start new department programs being plenty of infrastructural facilities.
 3. Lot of opportunities to open startup for students.
 4. Lot of exposure for students to do social service.
 5. To develop E-content by faculty.

- Challenges:
1. To carry out research activities and innovative practices within own financial resources.
 2. Vacant teaching and non-teaching posts due to government policy.
 3. Most of girl students leave the education due to marriage increase the drop out rate.

Best Practice (s) / Innovations of the Institute:

1. Village Developments
2. CAP Project.

Future Plans of the institute:

1. To make research center.
2. To become educational hub of National standard.
3. To start skill-based courses.

Signature of the IQAC Coordinator



Dr. M. G. Acharya

Signature of the Head with Seal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

External Academic Audit Completion Report/Certificate


Name of the Institute /Program: Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist Nagpur,
(M.S.)

Date and Time: 30/04/2021

Name and Designation of the External Auditor:

Dr. Yogesh Bonginwar,
HOD (Microbiology) & IQAC co-ordinator,
A&T and Commerce College, Nagpur.

This is to certify that Academic Audit for the Academic Year 20 - has
been successfully completed for of **Jeevan Vikas Mahavidyalaya, Devgram** and
detailed report of the same is attached herewith.



Name & Sign (with stamp) of external Auditor

Final Audit Completion Certificate

It is to certify that the Internal and External academic audit has been completed by the **Jeevan Vikas Mahavidyalaya, Devgram** and IQAC has received following documents for the AY 2020-2021:

Internal Academic Audit Forms	<input checked="" type="checkbox"/>
External Academic Audit Form External	<input checked="" type="checkbox"/>
Academic Audit Certificate	<input checked="" type="checkbox"/>
SWOC Analysis of the	<input checked="" type="checkbox"/>
Program Plan for AY 2020-2021 _____	<input checked="" type="checkbox"/>

Kindly note the following suggestions /remarks:

Principal

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

IQAC Co-Ordinator

Academic Audit COrdinator





JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

**INTERNAL AND EXTERNAL ACADEMIC
AUDIT REPORT**

Session 2021-2022

**Submitted to
THE COORDINATOR
INTERNAL QUALITY ASSURANCE CELL**

**Submitted by
DR. ANIL G. DODEWAR
EXTERNAL ACADEMIC AUDITOR**





JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM
Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Internal Quality Assurance Cell
Internal and External Academic Audit Manual

Index

I. Introduction to Academic Audit

The purpose of an academic audit is to encourage programs and the institution to evaluate their quality processes and standards based on predetermined benchmarks. It also focuses on activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular activities. At the same time activities related to infrastructure and support services that are important/ contribute to academics are taken into consideration.

Academic Audit:

It is a model of ongoing self-reflection, collaboration, team work and peer feedback. It is based on structured conversations among faculty, stakeholders and peer reviewers, all focused on a common goal: to improve quality in teaching and learning and enhancing teaching & learning process. This manual is made to elaborate the process of academic auditing and setting up a system for betterment.

The objectives of academic auditing includes the assessment of course delivery as per the curriculum and syllabus prescribed by RTMNU, the co-curricular and extra-curricular activities of students, monitoring of the academic activities referring to the academic calendar, internal assessments, attainment of the Program outcomes, student welfare and grievances etc.

The Internal Quality Assurance Cell (IQAC) submits the final academic audit report to the College Development Committee (CDC) at the end of every academic year. Each department conducts academic audit at the end of every semester. The academic auditing is conducted jointly by Internal Quality Assurance Cell within the college and external academic auditor/auditors appointed. For proper functioning of academics and to quantify the efforts dispensed by the faculty and students, some assessment components have been designed.

2. Objectives

- To ensure timely, efficient and progressive performance of academic processes
- To monitor and improve the quality of evaluation procedures and its credibility to support the system.
- To develop and set up quality benchmarks/parameters for various academic activities of the institution
- To define effectiveness of teaching – learning process to optimize and integrate modern methods of teaching and learning.
- To ensure that the institute is benefitted by Outcome Based Education approach.
- To facilitate the creation of a learner-centric environment through co-curricular and extra-curricular activities as well.
- To incorporate feedback mechanism from students, parents and other stakeholders on quality-related institutional processes

3. Program Level Internal and External Academic Audit process

• Preamble:

An academic audit reviews the processes used by programs to enhance the quality of their teaching & learning processes. Each program is required to have system that guarantee quality in teaching and learning that they provide to students. Standards for student achievement must be set and attendant processes must be in place to implement Institute policies directed to these ends. There are four basic areas that are examined in the academic audit as follows:

- Defining intended learning outcomes { Program Outcomes-POs. Program Specific

Outcomes-PSO and Program Educational Outcomes-PEOs (as applicable)

- Delivering program curricula
- Designing teaching and learning processes
- Developing and using assessment methods

4. Academic Audit Process

The Department Academic audit is conducted twice a year and IQAC Performance Review is done annually. Academic feedbacks that are collected (viz. midterm, end term, course exit, student satisfaction survey, peer feedback, peer ICT feedback, parents feedback, alumni feedback, employee feedback, institutional, program exit records) are maintained and analyzed to ensure that stakeholder inputs are integrated into the quality assurance mechanism.

Academic Audit Committee

- i. Principal
- ii. Coordinator Academic & Administrative Processes)
- iii. IQAC Co-Ordinator
- iv. Coordinator- Academic Planning and Development)
- v. Coordinator- Research &Development
- vi. Training and Placement Officer
- vii. Coordinator Extension Activities
- viii. Chief Supervisor – Examination
- ix. Coordinator - Infrastructure & Building Maintenance

In the Academic Audit the following focal points in teaching learning process are verified:

1. Academic Planning & Co ordination
2. Adherence to Academic Activity planner
3. Course monitoring
4. Curriculum booklet.
5. Skill based learning

Teaching & Learning

6. Course file.
7. Academic Record booklet (ARB)
8. CO-PO-PSO mapping, CO-PO-PSO Attainment, Make-up classes, remedial classes.
9. Assessment of assignments, online tests, subjective tests etc.

Other

10. ICT in teaching learning and Online Courses completed by faculty and students
11. Counselling and mentoring of students.
12. Feedback Analysis.

▪ **Following points are also included in the Internal and External Academic Audit of the department:**

1. Research and Development which include Project and relevant activities.
2. Industry Institute Interaction which include Industrial Visit for students
3. Extension Activities include value added and enrichment programs conducted by the department. It also includes Curricular, Co-curricular and Extra-curricular activities such as Seminar/Conference/Workshop/Guest Lecture and other student activities conducted and attended by students.
4. Examination which includes Examinations, Result Analysis and Evaluation.
5. Training and Placement
6. Infrastructure and facilities

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2021-2022
Department/Program: UG

Date: 30/04/2022

Sr.No.	Title	BA	B.Com	B.Sc.	B.Voc.
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	NO
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	NO
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by	No	No	No	Yes

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes,

Suggestions for improvising the academic quality:

1. The academic record of the remaining faculty be maintained.
2. The students of U.G. program be inspired, to undergo on-line skill development courses.

Verified the submitted report and

- a. Found satisfactory
- b. Remarks if any,

found satisfactory.

Name and Signature of Head of the Department/Programme Coordinator



Dr. Y.M. Sankar

IQAC Members


Dr. P.M. Chaturvedi

Name and Sign of IQAC Coordinator



M.G. Acharya

Signature of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2021-2022

Date: 30/04/2022

Department/Program: PG (Humanities)

Sr.No.	Title	MA English	MA Marathi	MA Pol. Sci.	MA Economics
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	NA	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	Yes
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by	NO	NO	NO	NO

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes,


Suggestions for improving the academic quality:

1. The students of P.G, be inspired to attend on-line courses.


Verified the submitted report and

c. Found satisfactory
d. Remarks if any, found satisfactory.

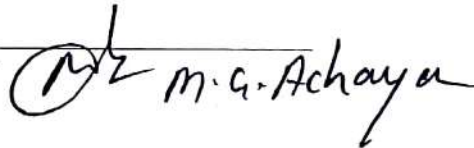
Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sarode

IQAC Members

 Dr. P.M. Chaturpure

Name and Sign of IQAC Coordinator

 M.G. Acharya

Sign and Seal of Principal


Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2021-2022

Date: 30/04/2022

Department/Program: PG (Science)

Sr.No.	Title	M.Sc. Microbiology Yes/No (Remark if any)	M.Sc. Mathematics Yes/No (Remark if any)	M.Sc. Chemistry Yes/No (Remark if any)	M.Sc. Computer Science Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	Yes	Yes	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	NO
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes.

13.	CO-PO-PSO attainment done for all courses	yes	yes	yes	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes	yes	yes	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	yes	yes	yes	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes	yes	yes	yes
17.	Adherence to Academic activity planner of events of the department.	yes	yes	yes	yes
18.	Peer feedback conducted and analysis done	yes	yes	yes	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes	yes	yes	yes
20.	Course exit feedback conducted and analysis done.	yes	yes	yes	yes
21.	Program exit survey conducted and analysis done	NO	NO	NO	NO
22.	Parents feedback conducted and analysis done.	yes	yes	yes	yes
23.	Institute feedback conducted and analysis done.	yes	yes	yes	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes	yes	yes	yes.
25.	Skill development online courses opted by	NO	NO	NO	NO

	students (NPTEL, Spoken Tutorials)				
26.	Counseling and mentoring done for students	yes	yes	yes	yes
27.	Student grievances are taken care of	yes	yes	yes	yes
28.	Online courses/ MOOCs completed by faculty.	yes	yes	yes	yes.

Suggestions for improvising the academic quality:

1. Open Educational Resources (OER) by remaining faculty be prepared and maintained.
2. program exit survey be conducted.
3. The students be inspired to attend online courses.

Verified the submitted report and


e. Found satisfactory
f. Remarks if any,

Found satisfactory.


Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sarode

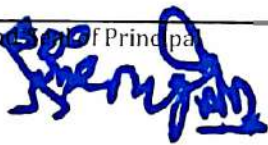
IQAC Members

 Dr. P.M. Gharpure

Name and Sign of IQAC Coordinator

 M.G. Acharya

Signature of Principal





Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaonde)
Tal. Narkhed, Dist. Nagpur

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2021-2022

Date: 30/04/2022

Department/Program: PG (Commerce)

Sr.No.	Title	M. Com.
		Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	yes
4.	Academic record booklet maintained for all courses	yes
5.	The updated faculty Course file is available	yes
6.	Curriculum booklet completed for all courses and made available to students.	yes
7.	Course materials for all the courses are available.	yes
8.	The laboratory manuals for all courses are available.	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	NO
10.	Assessment of assignments, online tests and subjective tests	yes
11.	Make-up classes are conducted for improvement of internal assessment.	yes
12.	Result Analysis of previous semester result	yes
13.	CO-PO-PSO attainment done for all courses	yes
14.	Review of projects completed by students considering PO and PSO attainment	yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the	yes.

	University exams.	yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	yes
17.	Adherence to Academic activity planner of events of the department.	yes
18.	Peer feedback conducted and analysis done	yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	yes
20.	Course exit feedback conducted and analysis done.	NO
21.	Program exit survey conducted and analysis done	yes
22.	Parents feedback conducted and analysis done.	yes
23.	Institute feedback conducted and analysis done.	yes
24.	Student Satisfaction feedback conducted and analysis done.	yes
25.	Skill development online courses opted by students (NPTEL, Spoken Tutorials)	NO
26.	Counseling and mentoring done for students	yes
27.	Student grievances are taken care of	yes.
28.	Online courses/ MOOCs completed by faculty.	NO

Suggestions for improvising the academic quality:

1. OER by faculty be prepared and maintained.
2. Course exit feedback be maintained.
3. The students be encouraged to attend online courses.
4. The faculty should go for online /moocs course.

Verified the submitted report and

g. Found satisfactory
h. Remarks if any,


Found satisfactory.

Name and Signature of Head of the Department/Programme Coordinator




Dr. Y.M. Sanele

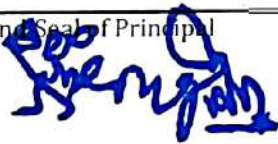
IQAC Members

 Dr. P.M. Gharpure

Name and Sign of IQAC Coordinator

 M.G. Acharya

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXAMINATION AUDIT REPORT

Academic Year: 2021-2022

Date: 30/06/2022

Department/Program: Examination

Sr. No.	Title	Yes/No	Remark if any
1.	Was student stationary provided in time?	Yes	
2.	Was power back-up asked for and provided if needed during online and other exams	Yes	
3.	Are examination halls well equipped for conducting exams	Yes	
4.	Is housekeeping of examination halls done regularly	Yes	
5.	Were there internet connectivity issues for conduct of exams	No issue	
6.	Is notification for filling exam forms for university communicated to students	Yes	
7.	Are exam schedules displayed prior to the examinations	Yes	
8.	Are invigilation schedules for examiners declared in advance and conveyed	Yes	
9.	Are duties of support staff communicated prior to exams	Yes	
10.	Are rules for unfair means and practices displayed during the exams	Yes	
11.	Result analysis completed for previous term results	Yes	
12.	Exam related grievances are addressed appropriately	Yes	
13.	Letters of Recommendation and transcripts	Yes.	

Suggestions for improvising the quality process:

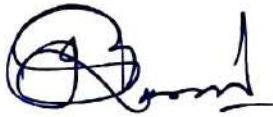
All the records related to examination are maintained properly.

Verified the submitted report and


- c. Found satisfactory
d. Remarks if any,

found Satisfactory.

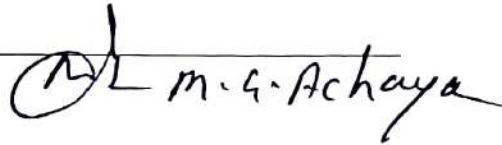
Name and Signature Chief Supervisor (Exam.)

 Dr. Y.M. Sarode

Name and Signature of IQAC Members

 Dr. P.M. Chaturvedi

IQAC Coordinator

 M.G. Acharya

Sign and Seal of Principal



Principal
Jeevan-Vikas Mahavidyalaya
Devgram (Thugaonde),
Tah. Narkhed, Dist. Nagpur



INTERNAL EXTENSION ACTIVITIES AUDIT REPORT

Academic Year:

Date:

Department/Program: NSS


Sr. No.	Title	Yes/No	Remark if any
1	Department Student Council is established every year?	yes	
2	Is the student council involved in institute development?	yes	
3	Institute/department supports student participation in sports.	yes	
5	Are Students from department involved in NSS activities?	yes	
6	Activities proposed under NSS RTMNU are aligned to Vision and mission of Institute/Department.	yes	
7	The proposed activities are executed and report submitted to university.	yes	
8	The activities proposed and executed by clubs are aligned to POs and PSOs.	yes	
9	The activities conducted by clubs are mapped with POs and PSOs.	yes	
10	The activities are conducted as per the activity planner.	yes	
11	The activity planner is aligned to the academic planner of college	yes	
12	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the college	yes	
13	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are mapped with POs and PSOs	yes	
14	The publications of the NSS are done with student efforts.	yes	
15	Are Guidelines provided for e-publications by NSS?	NO	
16	Publications of NSS are available to all stake holders.	yes	
17	Department/Institute publications are mapped with POs and PSOs	yes	
18	Students are encouraged to participate in techno management events.	yes	
21	Activities in association with alumni are organized and executed.	yes,	

Suggestions for improvising the quality process:

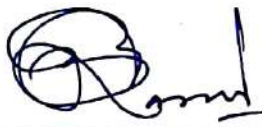
Verified the submitted report and

Found Satisfactory.


- e. Found satisfactory
- f. Remarks if any,


Dr. M. G. Acharya


Name and Signature of NSS Programme Officer


Dr. Y. M. Sawade

Name and Signature of Department IQAC Members

 Dr. P. M. Chaturpure

Name and Sign of Institute IQAC Coordinator

 Dr. M. G. Acharya

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tab. Narkhed, Dist. Nagpur



INTERNAL INFRASTRUCTURE AUDIT REPORT

Academic Year:

Date:

Sr. No.	Title	Yes/No	Remark If any
1	Syllabus (Equipment's, Consumables, and Stationary) and Infrastructure related requirements are obtained before commencement of the academic year.	Yes	
2	Due process is followed for purchase	Yes	
3	Approved and sanctioned budgetary requirements are fulfilled	Yes	
4	DSR is maintained for all category of non-recurring purchases.	Yes	
5	Consumables and stationary records are maintained	Yes	
6	DSR verification done at department and institute level.	Yes	
7	Stock of consumables and stationary is verified.	Yes	
8	Non-repairable/obsolete items are identified for write-off and disposal as per the institute procedure.	Yes	Annually.
9	Equipment and infrastructure (electrical, civil, furniture) related maintenance requirements are identified and reported.	Yes	
10	Equipment calibration records are maintained.	Yes	
11	Maintenance requirements are fulfilled.	Yes	
12	IT support is provided for conduct of exam.	Yes	
13	Power backup is provided for conducting examinations.	Yes	
14	Is the IT and ICT infrastructure adequate for effective teaching learning and communication.	Yes	Process as per need.
15	Are IT/ICT infrastructure related issues addressed properly.	Yes	
16	Is there use of ICT in teaching learning?	Yes	
17	Is there improvement in implementation of ICT in Teaching and Learning over previous year?	Yes	
18	Are contents on website current and updated regularly?	Yes	
19	Is all data updated regularly on the institute ERP?	Yes	
20	Are students availing hostel facility?	Yes	
21	Hostel related issues are addressed appropriately.	Yes	
22	Do differently abled faculty and students have adequate provision for special facilities?	Yes	
23	Are the fire safety measures in place and working?	Yes	
24	Is the housekeeping and cleanliness of infrastructure facilities done regularly?	Yes	
25	Are the AMC's for equipment's in place and monitored regularly	Yes	
26	Is there optimum usage of infrastructure and facilities for running all the courses in institute?	Yes.	

Suggestions for improvising the academic quality:

Verified the submitted report and

- i. Found satisfactory *found satisfactory.*
j. Remarks if any,

[Signature]
Name and Signature of Coordinator/Infrastructure and maintenance

[Signature] Dr. Y.M. Sarode

Name and Signature of Member IQAC

[Signature] Dr. P.M. Charyure

Name and Sign of Institute IQAC Coordinator

[Signature] M.H. Acharya

Sign and Seal of Principal

[Signature]

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaonde)
Tah. Narkhed, Dist. Nagpur



RESEARCH AND DEVELOPMENT AUDIT REPORT

Academic Year:

Date:

Sr. No.	Title	Yes/No	Remark if any
1.	Enrolled scholars progress is monitored regularly		
2.	Research center communication with the university is on time	NA	
3.	Programs attended in other institutes and organized in-house by faculty and research scholars	yes	
4.	Research publications of faculty and students	yes	
5.	Programs/Activities conducted to promote research culture	yes	
6.	Innovative projects undertaken by staff and students at department	yes	
7.	Funding for innovative projects	yes	
8.	Innovative lab/center of excellence at department	Nil	
9.	Activities/trainings conducted under innovation lab/center of excellence	yes	
10.	Have any IPR/patents been filed by staff or students	yes	100%
11.	Professional Society memberships held	Nil	
12.	Student chapters of professional society's	Nil	
13.	Activities conducted in association with professional society's	yes	
14.	Collaborative activities by faculty under professional society's	yes	
15.	Activities conducted under ED cell to promote entrepreneurs	yes	
16.	Training programs/Audit courses conducted to promote entrepreneurial	yes	
17.	Start up / entrepreneur ideas identified and promoted	—	

Suggestions for improvising the academic quality:

1. Innovative Labs be maintained.
2. Research Center be started.

Verified the submitted report and

- k. Found satisfactory
- l. Remarks if any,

Pmsubdew
Name and Signature of Coordinator Research Committee

Ar. T. M. Samale
Name and Signature of IQAC Member

Dr. P. M. Charpure
Name and Sign of Institute IQAC Coordinator

M. G. Acharya
Name and Sign of Institute IQAC Coordinator

[Signature]
Sign and Seal of Principal

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



TRAINING AND PLACEMENT AND INDUSTRY INSTITUTE INTERACTION AUDIT REPORT

Academic Year: 2021-2022

Date: 30/04/2022

Department/Program:

Sr. No.	Title	Yes/No	Remark if any
1.	MOU's are signed with Industries/other organization.	Yes	
2.	Activities are conducted in relation with MOU's and mapped with POs and PSOs	Yes	
3.	Consultancy projects undertaken by faculty members.	Proposal Submitted.	
4.	Industry sponsorship for technical events.	Nil	
5.	Industry sponsored projects in the department.	Nil	
6.	New companies added for sponsored projects.	Nil	
7.	Are internship outcomes identified?	Yes	
8.	Industry internships/training programs completed by faculty / students.	Yes	
9.	Internal assessment of student internships is completed.	Yes	
10.	Feedback obtained on industry internships	Yes	
11.	Department wise training and placement records are maintained.	Yes	
12.	On campus and off campus placement drives conducted.	Yes	
13.	MOUs with industries for internships and placements.	Yes	
14.	Skill development and Training programs to enhance employability are conducted and mapped with POs and PSOs	Yes	
15.	Skill development programs are aligned with the institute vision and mission statements.	Yes	
16.	Training needs analysis done as per industry requirement.	No	
17.	Has the requisite data been submitted to the applicable national agencies?	Yes	

Suggestions for improvising the academic quality:

1. Industry - HEI Relation needs to be strengthened.
2. Industry - based projects be started.

Verified the submitted report and

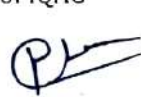
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n. Remarks if any,

found satisfactory.

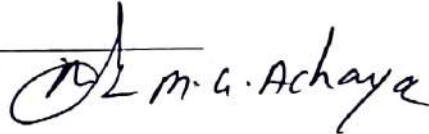
Name and Signature of Coordinator Placement Cell

 Dr. Y.M. Suresh

Name and Signature of Member of IQAC

 Dr. P.M. Shetty

Name and Sign of Institute IQAC Coordinator

 M.G. Acharya

Sign and Seal of Principal



Principal
Jeevan-Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



5. External Academic Audit External

Academic Audit Guidelines

1. This audit to be conducted once in a year at the end of Sem II of the academic year.
2. The external Auditor appointed must be from other university/Institute
3. At least one or two Auditors are to be appointed to conduct the external Academic audit.
4. For an audit, Rs 1000/- can be considered as remuneration.
5. After the audit a copy of certificate to be submitted to IQAC.
6. Remarks and suggestions by the auditor are taken into consideration and action is taken accordingly.

Letter format for Remuneration to Auditor

Date: 15/04/2022

To,
The Principal,
Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist. Nagpur -441301

Subject: Sanction of remuneration for the External Auditors.

Respected Sir,

We at **Jeevan Vikas Mahavidyalaya, Devgram** have planned for External Audit on -----

20/04/2022

The auditor details are as follows:

Name of Auditor: Dr. Anil G. Odewale

Institute of Auditor: Anahita Mahavidyalaya, Nandanvan
Nagpur (MS)

Name of Auditor:

Institute of Auditor:

We request you to kindly consider our application and sanction an amount of Rs 1000/- as a part of remuneration.

Thanking You,



IQAC Coordinator

Letter format for Invitation to External Auditor

Department Name: Jeevan Vikas Mahavidyalaya, Devgram

To,

Dr. Anil G. Dodewar
Shrihila Mahavidyalaya
Nandanvan, Nagpur (M.S)

Subject: Request to conduct External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

Dear Sir/ Madam,

I am writing this letter in regard to the External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

The audit is Scheduled on 20/04/2022 for Academic year (2021-2022). The Audit details are attached as a separate copy for your reference.

Therefore, I request you to conduct the audit on the date assigned. I shall be highly obliged for your quick and kind response. In case of any query, you may contact on following numbers or on email.

Thank you,



IQAC Coordinator



JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM
Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Format for External Academic Audit

Date: 30/04/2022

Place: Nagpur.

Name, Designation and Institute of Audit Experts:

Name of the Auditor	Designation of Auditor	Institute Name
Dr. Anil G. Dodewar	Head DOE & IQAC CO-ordinator	mahila mahavidyalaya Nagpur
—	—	—

Members of Institute Jeevan Vikas Mahavidyalaya, Devgram

Name	Designation	Signature
Dr. Raju G. Shekame	Programme Coordinator	
Dr. Yogesh M. Sazode	IQAC Member	
Dr. Mungesh G. Acharya	IQAC Member	
Dr. Devendra S. Bhongade.	Principal	

EXTERNAL ACADEMIC AUDIT FORM (*TO BE SUBMITTED BY EACH PROGRAM):

Sr. No.	Contents for Audit	Observations			Remarks/Suggestions by the External Auditor
		Title	Yes	No	
1	Course file	Required contents are included in Course File?	✓		<i>satisfactory.</i>
		If any Contents to be included	✓		
		Are Course files maintained for every Course?	✓		
		Is Suitable teaching methodology adopted? Are assessment methods decided/used based on OBE? Syllabus completion is monitored every month? Questions for Theory and practical point of view are covered in the assessments.	✓		
2	ARB (Academic record booklet)	Are all contents covered regarding student assessment and evaluation?	✓		
		If any Contents to be included			
		Attendance, continuous assessment/evaluation records are maintained? Are Assessment rubrics are defined and followed?	✓		
3	Mentor Mentee	Is the department mentor mentee system functioning smoothly?	✓		
		If any Contents to be included			
5	Feedback System (SOP)	Are all feedbacks being conducted on regular basis?	✓		
		Is there a SOP being defined for feedback system.	✓		
		Is there requirement to make changes in feedback system?			

6	Projects	Does the project ideas are able to minimize the gap between industry and academia? Are industry inputs being taken from experts?	✓		
		Are there student paper publications?			few department
		Do students get opportunity to showcase their skill set on different platforms?	✓		

		Are there efforts being made for Sponsored / projects in collaboration with Industry?	✓		
7	Publications	Are the department publications shared with all the stake holders?	✓		
		Are the publications content wise helpful to students?	✓		
		Does publications make note of students contributed towards it?	✓		
8	Research funding and consultation	No. of Funded projects being conducted Area of Funded projects being conducted Status of Funded projects being conducted	✓		
9	IPR	Programs are engaged in Patents/copyright as part of IPR	✓		
10	Result analysis	Result analysis for each term is maintained?	✓		
11	Internship	Does time student internship contibutes	✓		
12	MoU	Are there MoU's with different industries? Any activities in collaboration??	✓		
13	Training and Placement	Do training sessions organized and executed meet students requirement and recruiter expectations.	✓		
		Are training sessions helping to build different skillsets in students?	✓		
		Are placement activities conducted at	✓		

		department? How are the placements??			
14	Students' association Clubs Student Chapters	Activities are conducted under different chapter		NO	
		Are students involved in organizing the activities under different chapter?		NO	
		Are the executed activities contributing to student's skillset? Does the program has Professional student chapters? No. of activities conducted under the Professional student chapters? Are Club activities covering the aspects of extension, industries and social part?	✓		
15		Are students motivated to be a part of mentioned heads?	✓		
16		Are students briefed and motivated to be a part of student chapters? Are minutes conducted with stakeholders: Alumni, Parent, etc. being maintained? Contribution of DAB in identifying Curriculum gaps? Mapping of Program with mission, vision, PEO of Institute's is communicated to all the faculty members?	✓		

Signature of the Head with Seal

Name & Signature of the Audit Expert

[Handwritten Signature]



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

Head of the Institute and IQAC should submit the following SWOC Analysis along with Internal and External Academic Audit Reports:

- Strength:
1. ~~Developed~~ & Devoted and visionary management.
 2. Holistic development of students, social commitment and environment conscious.
 3. Most of the faculties have representation of university bodies.
 4. Qualified and committed faculties.
 5. Multi faculty college.

Weakness:

1. Flow of students is from economically poor background.
2. Locational disadvantage for strengthening academic-industry linkages.

Opportunities:

1. Leading capacity in all aspects.
2. Scope to start new programs being plenty of infrastructural facilities.
3. Lot of opportunities to open startup for students.
4. Lot of exposure for students to do social service.
5. To develop E-content by faculty.

Challenges:

1. To carry out research activities and innovative practices with in own financial resources.
2. Variant ~~teaching~~ teaching and non teaching posts due to government policy.
3. Most of the girl students leave the education due to marriage increase the drop out rate.

Best Practice (s) / Innovations of the Institute:

1. Village development .
2. CAP Project .

Future Plans of the institute:

1. To make research center .
2. To become educational hub of national standard .
3. To start skill - based courses .

Signature of the IQAC Coordinator



Dr. M. G. Acharya

Signature of the Head with Seal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondee)
Tah. Narkhed, Dist. Nagpur



External Academic Audit Completion Report/Certificate

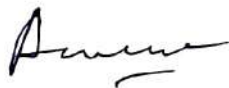
Name of the Institute /Program: Jeevan Vikas Mahavidyalaya
Devgram, Tah - Narkhed, Dist Nagpur,

Date and Time: 30/04/2022

Name and Designation of the External Auditor:

Dr. Anil C. Dodwale,
HOD. (English) & IQAC coordinator
Mahila Mahavidyalaya Nagpur.

This is to certify that Academic Audit for the Academic Year 20 - has
been successfully completed for of **Jeevan Vikas Mahavidyalaya, Devgram** and
detailed report of the same is attached herewith.



Name & Sign (with stamp) of external Auditor

Final Audit Completion Certificate

It is to certify that the Internal and External academic audit has been completed by the **Jeevan Vikas Mahavidyalaya, Devgram** and IQAC has received following documents for the AY 2021-2022:

Internal Academic Audit Forms	<input checked="" type="checkbox"/>
External Academic Audit Form External	<input checked="" type="checkbox"/>
Academic Audit Certificate	<input checked="" type="checkbox"/>
SWOC Analysis of the	<input checked="" type="checkbox"/>
Program Plan for AY <u>2021-2022</u>	<input checked="" type="checkbox"/>

Kindly note the following suggestions /remarks:

Principal

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

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IQAC Co-Ordinator

Dn. M. K. Acharya



Academic Audit COrdinator



JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

**INTERNAL AND EXTERNAL ACADEMIC
AUDIT REPORT**

Session 2022-2023

**Submitted to
THE COORDINATOR
INTERNAL QUALITY ASSURANCE CELL**

**Submitted by
DR. ANIL G. DODEWAR
EXTERNAL ACADEMIC AUDITOR**

INDEX

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1

JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Internal Quality Assurance Cell Internal and External Academic Audit Manual

Index

1. Introduction To Academic Audit

The purpose of an academic audit is to encourage programs and the institution to evaluate their quality processes and standards based on predetermined benchmarks. It also focuses on activities required to produce, assure, and regularly improve the quality of the whole system in place including curricular and co-curricular activities. At the same time activities related to infrastructure and support services that are important/ contribute to academics are taken into consideration.

Academic Audit:

It is a model of ongoing self-reflection, collaboration, team work and peer feedback. It is based on structured conversations among faculty, stakeholders and peer reviewers, all focused on a common goal: to improve quality in teaching and learning and enhancing teaching & learning process. This manual is made to elaborate the process of academic auditing and setting up a system for betterment.

The objectives of academic auditing includes the assessment of course delivery as per the curriculum and syllabus prescribed by RTMNU, the co-curricular and extra-curricular activities of students, monitoring of the academic activities referring to the academic calendar, internal assessments, attainment of the Program outcomes, student welfare and grievances etc.

The Internal Quality Assurance Cell (IQAC) submits the final academic audit report to the College Development Committee (CDC) at the end of every academic year. Each department conducts academic audit at the end of every semester. The academic auditing is conducted jointly by Internal Quality Assurance Cell within the college and external academic auditor/auditors appointed. For proper functioning of academics and to quantify the efforts dispensed by the faculty and students, some assessment components have been designed.

2. Objectives

- To ensure timely, efficient and progressive performance of academic processes
- To monitor and improve the quality of evaluation procedures and its credibility to support the system.
- To develop and set up quality benchmarks/parameters for various academic activities of the institution
- To define effectiveness of teaching – learning process to optimize and integrate modern methods of teaching and learning.
- To ensure that the institute is benefitted by Outcome Based Education approach.
- To facilitate the creation of a learner-centric environment through co-curricular and extra-curricular activities as well.
- To incorporate feedback mechanism from students, parents and other stakeholders on quality-related institutional processes

3. Program Level Internal and External Academic Audit process

• Preamble:

An academic audit reviews the processes used by programs to enhance the quality of their teaching & learning processes. Each program is required to have system that guarantee quality in teaching and learning that they provide to students. Standards for student achievement must be set and attendant processes must be in place to implement Institute policies directed to these ends. There are four basic areas that are examined in the academic audit as follows:

- Defining intended learning outcomes { Program Outcomes-POs, Program Specific Outcomes-PSO and Program Educational Outcomes-PEOs (as applicable)

- Delivering program curricula
- Designing teaching and learning processes
- Developing and using assessment methods

4. Academic Audit Process

The Department Academic audit is conducted twice a year and IQAC Performance Review is done annually. Academic feedbacks that are collected (viz. midterm, end term, course exit, student satisfaction survey, peer feedback, peer ICT feedback, parents feedback, alumni feedback, employee feedback, institutional, program exit records) are maintained and analyzed to ensure that stakeholder inputs are integrated into the quality assurance mechanism.

Academic Audit Committee

- i. Principal
- ii. Coordinator Academic & Administrative Processes)
- iii. IQAC Co-Ordinator
- iv. Coordinator- Academic Planning and Development)
- v. Coordinator- Research & Development
- vi. Training and Placement Officer
- vii. Coordinator Extension Activities
- viii. Chief Supervisor – Examination
- ix. Coordinator - Infrastructure & Building Maintenance

In the Academic Audit the following focal points in teaching learning process are verified:

1. Academic Planning & Co ordination
2. Adherence to Academic Activity planner
3. Course monitoring
4. Curriculum booklet.
5. Skill based learning

Teaching & Learning

6. Course file.
7. Academic Record booklet (ARB)
8. CO-PO-PSO mapping, CO-PO-PSO Attainment, Make-up classes, remedial classes.
9. Assessment of assignments, online tests, subjective tests etc.

Other

10. ICT in teaching learning and Online Courses completed by faculty and students
11. Counselling and mentoring of students.
12. Feedback Analysis.

▪ **Following points are also included in the Internal and External Academic Audit of the department:**

1. Research and Development which include Project and relevant activities.
2. Industry Institute Interaction which include Industrial Visit for students
3. Extension Activities include value added and enrichment programs conducted by the department. It also includes Curricular, Co-curricular and Extra-curricular activities such as Seminar/Conference/Workshop/Guest Lecture and other student activities conducted and attended by students.
4. Examination which includes Examinations, Result Analysis and Evaluation.
5. Training and Placement
6. Infrastructure and facilities

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2022-2023
 Department/Program: UG

Date: 30/04/2023

Sr.No.	Title	BA	B.Com	B.Sc.	B.Voc.
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	No
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	N/A	N/A	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	No	Yes	No
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by students (NPTEL, Spoken	No	No	No	Yes

	Tutorials)				
26.	Counseling and mentoring done for students	Yes	Yes	Yes	Yes
27.	Student grievances are taken care of	Yes	Yes	Yes	Yes
28.	Online courses/ MOOCs completed by faculty.	Yes	Yes	Yes	Yes

Suggestions for improvising the academic quality:

1. The academic record of the remaining faculty be maintained.
2. The students of UG program be inspired to undergo on-line skill development courses.

Verified the submitted report and

- a. Found satisfactory
- b. Remarks if any,

found satisfactory.

P-S Dakhole

Name and Signature of Head of the Department/Programme Coordinator

Dr. Y. M. Sawade

IQAC Members

Name and Sign of IQAC Coordinator
 Convener
 Internal Quality Assurance
 Cell (IQAC), JVM Thugaondeo
 Dist. Nagpur (M.S.)

Sign and Seal of Principal

Principal
 Jeevan Vikas Mahavidyalaya
 Devgram (Thugaondeo)
 Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/2023

Department/Program: PG (Humanities)

Sr.No.	Title	MA English	MA Marathi	MA Pol. Sci.	MA Economics
		Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)	Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	NA	NA	NA	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	Yes
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	Yes	Yes	Yes	Yes
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by students (NPTEL, Spoken	No	No	No	No

	Tutorials)				
26.	Counseling and mentoring done for students	Yes	Yes	Yes	Yes
27.	Student grievances are taken care of	Yes	Yes	Yes	Yes
28.	Online courses/ MOOCs completed by faculty.	Yes	Yes	Yes	Yes

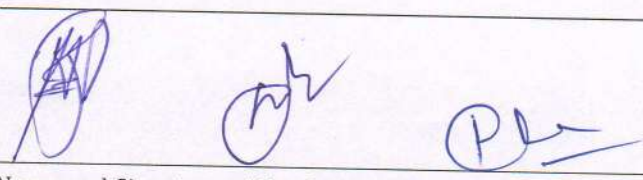
Suggestions for improvising the academic quality:

1. The students of PG be inspired to attend on-line courses.



Verified the submitted report and

- c. Found satisfactory
- d. Remarks if any,

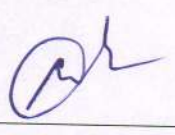
Found Satisfactory.



Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y.M. Sonde 

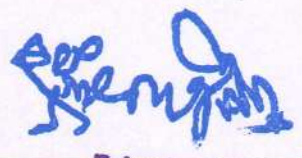
IQAC Members



Name and Sign of IQAC Coordinator

Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal





Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur

INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/2023

Department/Program: PG (Science)

Sr.No.	Title	M.Sc. Microbiology Yes/No (Remark if any)	M.Sc. Mathematics Yes/No (Remark if any)	M.Sc. Chemistry Yes/No (Remark if any)	M.Sc. Computer Science Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes	Yes	Yes	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes	Yes	Yes	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes	Yes	Yes	Yes
4.	Academic record booklet maintained for all courses	Yes	Yes	Yes	Yes
5.	The updated faculty Course file is available	Yes	Yes	Yes	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes	Yes	Yes	Yes
7.	Course materials for all the courses are available.	Yes	Yes	Yes	Yes
8.	The laboratory manuals for all courses are available.	Yes	Yes	Yes	Yes
9.	Open Educational Resource (OER) of every faculty available at the faculty website	Yes	Yes	Yes	No
10.	Assessment of assignments, online tests and subjective tests	Yes	Yes	Yes	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes	Yes	Yes	Yes
12.	Result Analysis of previous semester result	Yes	Yes	Yes	Yes

13.	CO-PO-PSO attainment done for all courses	Yes	Yes	Yes	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes	Yes	Yes	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes	Yes	Yes	Yes
16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes	Yes	Yes	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes	Yes	Yes	Yes
18.	Peer feedback conducted and analysis done	Yes	Yes	Yes	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes	Yes	Yes	Yes
20.	Course exit feedback conducted and analysis done.	Yes	Yes	Yes	Yes
21.	Program exit survey conducted and analysis done	No	No	No	No
22.	Parents feedback conducted and analysis done.	Yes	Yes	Yes	Yes
23.	Institute feedback conducted and analysis done.	Yes	Yes	Yes	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes	Yes	Yes	Yes
25.	Skill development online courses opted by students (NPTEL, Spoken	No	No	No	No

	Tutorials)				
26.	Counseling and mentoring done for students	Yes	Yes	Yes	Yes
27.	Student grievances are taken care of	Yes	Yes	Yes	Yes
28.	Online courses/ MOOCs completed by faculty.	Yes	Yes	Yes	Yes

Suggestions for improvising the academic quality:

1. Open Educational Resources (OER) by remaining faculty be prepared and maintained.
2. Program Exit Survey be conducted.
3. The students be inspired to attend on-line courses.

Verified the submitted report and

- e. Found satisfactory
- f. Remarks if any,

Found Satisfactory

Auten
M.Sc. Chemistry

Name and Signature of Head of the Department/Programme Coordinator



Dr. Y. M. Sarode

IQAC Members



Name and Sign of IQAC Coordinator

Convener
internal Quality Assurance
 Cell (IQAC), JVM Thugaondeo
 Dist. Nagpur (M.S.)

Sign and Seal of Principal



Principal
 Jeevan Vikas Mahavidyalaya
 Devgram (Thugaondeo)
 Tah. Narkhed, Dist. Nagpur



INTERNAL ACADEMIC AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/2023

Department/Program: PG (Commerce)

Sr.No.	Title	M. Com.
		Yes/No (Remark if any)
1.	CO-PO-PSO mapping completed for all courses	Yes
2.	Mapping of the curriculum with POs and PSOs is satisfactory	Yes
3.	Teaching plans for all the courses prepared by the respective faculty are available.	Yes
4.	Academic record booklet maintained for all courses	Yes
5.	The updated faculty Course file is available	Yes
6.	Curriculum booklet completed for all courses and made available to students.	Yes
7.	Course materials for all the courses are available.	Yes
8.	The laboratory manuals for all courses are available.	NA
9.	Open Educational Resource (OER) of every faculty available at the faculty website	No
10.	Assessment of assignments, online tests and subjective tests	Yes
11.	Make-up classes are conducted for improvement of internal assessment.	Yes
12.	Result Analysis of previous semester result	Yes
13.	CO-PO-PSO attainment done for all courses	Yes
14.	Review of projects completed by students considering PO and PSO attainment	Yes
15.	Remedial classes are conducted for students whose performance is not satisfactory in the University exams.	Yes

16.	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the department.	Yes
17.	Adherence to Academic activity planner of events of the department.	Yes
18.	Peer feedback conducted and analysis done	Yes
19.	Students (mid-term and end term) feedback conducted and analysis done.	Yes
20.	Course exit feedback conducted and analysis done.	No
21.	Program exit survey conducted and analysis done	Yes
22.	Parents feedback conducted and analysis done.	Yes
23.	Institute feedback conducted and analysis done.	Yes
24.	Student Satisfaction feedback conducted and analysis done.	Yes
25.	Skill development online courses opted by students (NPTEL, Spoken Tutorials)	No
26.	Counseling and mentoring done for students	Yes
27.	Student grievances are taken care of	Yes
28.	Online courses/ MOOCs completed by faculty.	No

Suggestions for improvising the academic quality:

1. OER by faculty be prepared and maintained.
2. Course Exit Feedback be maintained.
3. The students be encouraged to attend on-line courses.
4. The faculty should ^{go for} online/MOOCs courses.


Verified the submitted report and

g. Found satisfactory
h. Remarks if any,

Found Satisfactory

P. S. Dakhole

Name and Signature of Head of the Department/Programme Coordinator

 Dr. Y. M. Sawade

IQAC Members



Name and Sign of IQAC Coordinator
Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXAMINATION AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/20

Department/Program: Examination

Sr.No.	Title	Yes/No	Remark if any
1.	Was student stationary provided in time?	Yes	
2.	Was power back-up asked for and provided if needed during online and other exams	Yes	
3.	Are examination halls well equipped for conducting exams	Yes	
4.	Is housekeeping of examination halls done regularly	Yes	
5.	Were there internet connectivity issues for conduct of exams	No Issue.	
6.	Is notification for filling exam forms for university communicated to students	Yes	
7.	Are exam schedules displayed prior to the examinations	Yes	
8.	Are invigilation schedules for examiners declared in advance and conveyed	Yes	
9.	Are duties of support staff communicated prior to exams	Yes	
10.	Are rules for unfair means and practices displayed during the exams	Yes	
11.	Result analysis completed for previous term results	Yes	
12.	Exam related grievances are addressed appropriately	Yes	
13.	Letters of Recommendation and transcripts	Yes	

Suggestions for improvising the quality process:

All the records related to examination are maintained properly.


Verified the submitted report and

- c. Found satisfactory
- d. Remarks if any,


Found Satisfactory

~~Signature~~ Dr. Dileep G. Anayekar

Name and Signature Chief Supervisor (Exam.)

 Dr. Y.M. Sarode

Name and Signature of IQAC Members


IQAC Coordinator
Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal


Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL EXTENSION ACTIVITIES AUDIT REPORT

Academic Year:

Date:

Department/Program: NSS

Sr. No.	Title	Yes/No	Remark if any
1	Department Student Council is established every year?	Yes	
2	Is the student council involved in institute development?	Yes	
3	Institute/department supports student participation in sports.	Yes	
5	Are Students from department involved in NSS activities?	Yes	
6	Activities proposed under NSS RTMNU are aligned to Vision and mission of Institute/Department.	Yes	
7	The proposed activities are executed and report submitted to university.	Yes	
8	The activities proposed and executed by clubs are aligned to POs and PSOs.	Yes	
9	The activities conducted by clubs are mapped with POs and PSOs.	Yes	
10	The activities are conducted as per the activity planner.	Yes	
11	The activity planner is aligned to the academic planner of college	Yes	
12	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are conducted at the college	Yes	
13	Curricular/Co-curricular/extra-curricular/value added programs and enrichment programs are mapped with POs and PSOs	Yes	
14	The publications of the NSS are done with student efforts.	Yes	
15	Are Guidelines provided for e-publications by NSS?	No	
16	Publications of NSS are available to all stake holders.	Yes	
17	Department/Institute publications are mapped with POs and PSOs	Yes	
18	Students are encouraged to participate in techno management events.	Yes	
21	Activities in association with alumni are organized and executed.	Yes	

Suggestions for improvising the quality process:

Verified the submitted report and

- e. Found satisfactory
f. Remarks if any,

Found Satisfactory

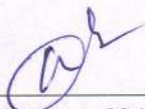


Name and Signature of NSS Programme Officer



Dr. Y. M. Sarode

Name and Signature of Department IQAC Members



Name and Sign of Institute IQAC Coordinator

Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



INTERNAL INFRASTRUCTURE AUDIT REPORT

Academic Year:

Date:

Sr. No.	Title	Yes/No	Remark if any
1	Syllabus (Equipment's, Consumables, Stationary) and infrastructure related requirements are obtained before commencement of the academic year.	Yes	
2	Due process is followed for purchase	Yes	
3	Approved and sanctioned budgetary requirements are fulfilled	Yes	
4	DSR is maintained for all category of non-recurring purchases.	Yes	
5	Consumables and stationary records are maintained	Yes	
6	DSR verification done at department and institute level.	Yes	
7	Stock of consumables and stationary is verified.	Yes	
8	Non-repairable/obsolete items are identified for write-off and disposal as per the institute procedure.	Yes	Annually .
9	Equipment and infrastructure (electrical, civil, furniture) related maintenance requirements are identified and reported.	Yes	
10	Equipment calibration records are maintained.	Yes	
11	Maintenance requirements are fulfilled.	Yes	
12	IT support is provided for conduct of exam.	Yes	
13	Power backup is provided for conducting examinations.	Yes	
14	Is the IT and ICT infrastructure adequate for effective teaching learning and communication.	Yes	Procures as per need .
15	Are IT/ICT infrastructure related issues addressed properly.	Yes	
16	Is there use of ICT in teaching learning?	Yes	
17	Is there improvement in implementation of ICT in Teaching and Learning over previous year?	Yes	
18	Are contents on website current and updated regularly?	Yes	
19	Is all data updated regularly on the institute ERP?	Yes	
20	Are students availing hostel facility?	Yes	
21	Hostel related issues are addressed appropriately.	Yes	
22	Do differently abled faculty and students have adequate provision for special facilities?	Yes	
23	Are the fire safety measures in place and working?	Yes	
24	Is the housekeeping and cleanliness of infrastructure facilities done regularly?	Yes	
25	Are the AMC's for equipment's in place and monitored regularly	Yes	
26	Is there optimum usage of infrastructure and facilities for running all the courses in institute?	Yes	

Suggestions for improvising the academic quality:

Verified the submitted report and

- i. Found satisfactory
- j. Remarks if any,

Found Satisfactory

~~Signature~~
Dr. P. P. G. Anand

Name and Signature of Coordinator/Infrastructure and maintenance

Dr. Y. M. Sarode

Name and Signature of Member IQAC

Name and Sign of Institute IQAC Coordinator

Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist: Nagpur (M.S.)

Sign and Seal of Principal

Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



RESEARCH AND DEVELOPMENT AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/2023

Sr. No.	Title	Yes/No	Remark if any
1.	Enrolled scholars progress is monitored regularly	Yes	
2.	Research center communication with the university is on time	NA	
3.	Programs attended in other institutes and organized in-house by faculty and research scholars	Yes	
4.	Research publications of faculty and students	Yes	
5.	Programs/Activities conducted to promote research culture	Yes	
6.	Innovative projects undertaken by staff and students at department	Yes	
7.	Funding for innovative projects	Yes	
8.	Innovative lab/center of excellence at department	Nil	
9.	Activities/trainings conducted under innovation lab/center of excellence	Yes	
10.	Have any IPR/patents been filed by staff or students	Yes	100%
11.	Professional Society memberships held	Nil	
12.	Student chapters of professional society's	Nil	
13.	Activities conducted in association with professional society's	Yes	
14.	Collaborative activities by faculty under professional society's	Yes	
15.	Activities conducted under ED cell to promote entrepreneurs	Yes	
16.	Training programs/Audit courses conducted to promote entrepreneurial	Yes	
17.	Start up / entrepreneur ideas identified and promoted	—	

Suggestions for improvising the academic quality:


1. Innovative Labs be maintained.
2. Research Centres be started.

Verified the submitted report and

- k. Found satisfactory
- l. Remarks if any,



Name and Signature of Coordinator Research Committee

 Pr. Y. M. Sawade

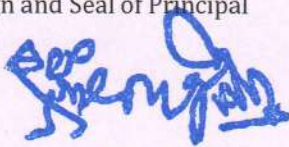
Name and Signature of IQAC Member



Name and Sign of Institute IQAC Coordinator

Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal



Principal

Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo;
Tah. Narkhed, Dist. Nagpur



TRAINING AND PLACEMENT AND INDUSTRY INSTITUTE INTERACTION AUDIT REPORT

Academic Year: 2022-2023

Date: 30/04/2023

Department/Program:

Sr. No.	Title	Yes/No	Remark if any
1.	MOU's are signed with industries/other organization.	Yes	
2.	Activities are conducted in relation with MOU's and mapped with POs and PSOs	Yes	
3.	Consultancy projects undertaken by faculty members.	Proposals submitted.	
4.	Industry sponsorship for technical events.	Nil	
5.	Industry sponsored projects in the department.	Nil	
6.	New companies added for sponsored projects.	Nil	
7.	Are internship outcomes identified?	Yes	
8.	Industry internships/training programs completed by faculty / students.	Yes	
9.	Internal assessment of student internships is completed.	Yes	
10.	Feedback obtained on industry internships	Yes	
11.	Department wise training and placement records are maintained.	Yes	
12.	On campus and off campus placement drives conducted.	Yes	
13.	MOUs with industries for internships and placements.	Yes	
14.	Skill development and Training programs to enhance employability are conducted and mapped with POs and PSOs	Yes	
15.	Skill development programs are aligned with the institute vision and mission statements.	Yes	
16.	Training needs analysis done as per industry requirement.	No	
17.	Has the requisite data been submitted to the applicable national agencies?	Yes	

Suggestions for improvising the academic quality:


1. Industry - HEI relation needs to be strengthened.
2. Industry-based projects be started.

Verified the submitted report and

Found Satisfactory.

- m. Found satisfactory
- n. Remarks if any,

Name and Signature of Coordinator Placement Cell

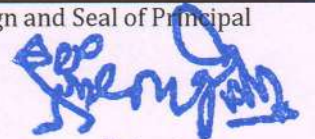
 Dr. Y. M. Sasode

Name and Signature of Member of IQAC



Name and Sign of Institute IQAC Coordinator
Convener
internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

Sign and Seal of Principal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



5. External Academic Audit | External

➤ Academic Audit Guidelines

1. This audit to be conducted once in a year at the end of Sem II of the academic year.
2. The external Auditor appointed must be from other university/Institute
3. At least one or two Auditors are to be appointed to conduct the external Academic audit.
4. For an audit, Rs 1000/- can be considered as remuneration.
5. After the audit a copy of certificate to be submitted to IQAC.
6. Remarks and suggestions by the auditor are taken into consideration and action is taken accordingly.

Letter format for Remuneration to Auditor

Date: 15/04/2023

To,
The Principal,
Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist. Nagpur -441301

Subject: Sanction of remuneration for the External Auditors.

Respected Sir,

We at **Jeevan Vikas Mahavidyalaya, Devgram** have planned for External Audit on ~~20/04/2023~~ 20/04/2023.

The auditor details are as follows:

Name of Auditor: Dr. Anil G. Dodewar


Institute of Auditor: Mahila Mahavidyalaya, Nandanvan,
Nagpur (M.S.)

Name of Auditor:

Institute of Auditor:

We request you to kindly consider our application and sanction an amount of Rs 1000/- as a part of remuneration.

Thanking You,


IQAC Coordinator
Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)



33

JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

College Code: 341

(NAAC Accredited in Cycle II with 'B++' Grade, CGPA 2.93)

ISO 9001:2015 Certified, NIRF Participated

Website: www.jvmd.co.in

E-mail: jvmthugaondeo@gmail.com

Format for External Academic Audit

Date: 30/04/2023

Place: Nagpur

Name, Designation and Institute of Audit Experts:

Name of the Auditor	Designation of Auditor	Institute Name
Dr. Anil G. Dodewar	Head, DoE & IQAC Co-ordinator	Mahila Mahavidyalaya Nagpur
—	—	—

Members of Institute Jeevan Vikas Mahavidyalaya, Devgram

Name	Designation	Signature
Dr. Raju G. Shrirame	Programme Coordinator	
Dr. Yogesh M. Sarode	IQAC Member	
Dr. Mangesh G. Acharya	IQAC Member	
Dr. Devendra S. Bhorgade	Principal	

Letter format for Invitation to External Auditor

Department Name: Jeevan Vikas Mahavidyalaya, Devgram

To,

Dr. Anil G. Dodewar
Mahila Mahavidyalaya
Nandanvan, Nagpur (M.S.)

Subject: Request to conduct External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.


Dear Sir/ Madam,

I am writing this letter in regard to the External Academic Audit at Jeevan Vikas Mahavidyalaya, Devgram.

The audit is Scheduled on 20/04/2023 for Academic year (2022-23). The Audit details are attached as a separate copy for your reference.

Therefore, I request you to conduct the audit on the date assigned. I shall be highly obliged for your quick and kind response. In case of any query, you may contact on following numbers or on email.

Thank you,


IQAC Coordinator
Convener
Internal Quality Assurance
Cell (IQAC), JVM Thugaondeo
Dist. Nagpur (M.S.)

EXTERNAL ACADEMIC AUDIT FORM (*TO BE SUBMITTED BY EACH PROGRAM):

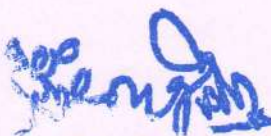
Sr. No.	Contents for Audit	Observations		Remarks/Suggestions by the External Auditor	
		Title	Yes		No
1	Course file	Required contents are included in Course File?	✓		Satisfactory
		If any Contents to be included	—		
		Are Course files maintained for every Course?	✓		
		Is Suitable teaching methodology adopted? Are assessment methods decided/used based on OBE? Syllabus completion is monitored every month? Questions for Theory and practical point of view are covered in the assessments.	✓		
2	ARB (Academic record booklet)	Are all contents covered regarding student assessment and evaluation?	✓		
		If any Contents to be included			
		Attendance, continuous assessment/evaluation records are maintained? Are Assessment rubrics are defined and followed?	✓		
3	Mentor Mentee	Is the department mentor mentee system functioning smoothly?	✓		
		If any Contents to be included			
5	Feedback System (SOP)	Are all feedbacks being conducted on regular basis? Is there a SOP being defined for feedback system.	✓		
		Is there requirement to make changes in feedback system?			

6	Projects	Does the project ideas are able to minimize the gap between industry and academia?	✓		
		Are industry inputs being taken from experts?			Few departments
		Are there student paper publications?			
		Do students get opportunity to showcase their skill set on different platforms?	✓		
		Are there efforts being made for Sponsored / projects in collaboration with Industry?	✓		
7	Publications	Are the department publications shared with all the stake holders?	✓		
		Are the publications content wise helpful to students?	✓		
		Does publications make note of students contributed towards it?	✓		
8	Research funding and consultation	No. of Funded projects being conducted Area of Funded projects being conducted Status of Funded projects being conducted	✓		
9	IPR	Programs are engaged in Patents/copyright as part of IPR	✓		
10	Result analysis	Result analysis for each term is maintained?	✓		
11	Internship	Does time student internship contibutes	✓		
12	MoU	Are there MoU's with different industries? Any activities in collaboration??	✓		
13	Training and Placement	Do training sessions organized and executed meet students requirement and recruiter expectations.	✓		
		Are training sessions helping to build different skillsets in students?	✓		
		Are placement activities conducted at	✓		

		department? How are the placements??			
14	Students' association	Activities are conducted under different chapter		No	
	Clubs	Are students involved in organizing the		No	
	Student Chapters	activities under different chapter? Are the executed activities contributing to student's skillset? Does the program has Professional student chapters? No. of activities conducted under the Professional student chapters? Are Club activities covering the aspects of extension, industries and social part?	✓		
15		Are students motivated to be a part of mentioned heads?	✓		
16		Are students briefed and motivated to be a part of student chapters? Are minutes conducted with stakeholders: Alumni, Parent, etc. being maintained? Contribution of DAB in identifying Curriculum gaps? Mapping of Program with mission, vision, PEO of Institute's is communicated to all the faculty members?	✓		

Signature of the Head with Seal

Name & Signature of the Audit Expert


Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed, Dist. Nagpur



A.G. Pokhane

Head of the Institute and IQAC should submit the following SWOC Analysis along with Internal and External Academic Audit Reports:

Strength:

- 1. Devoted & Visionary Management.
- 2. Holistic development of students, social commitment and environment conscious.
- 3. Most of the faculties have representation on university bodies.
- 4. Qualified and committed Faculty.
- 5. Multi-faculty college.

Weakness:

- 1. Flow of students is from economically poor background.
- 2. Locational disadvantage for strengthening academia-industry linkages.

Opportunities:

- 1. Leading capacity in all aspects.
- 2. Scope to start new programs being plenty of infrastructural facilities.
- 3. Lot of opportunities to open start-up for students.
- 4. Lot of exposure for students to do social service.
- 5. To develop E-content by faculty.

Challenges:

- 1. To carry out research activities and innovative practices within own financial resources.
- 2. Vacant teaching - non-teaching posts due to government policy.
- 3. Most of the girl-students leave the education due to marriage increases the drop-out rate.

Best Practice (s) / Innovations of the Institute:

- 1. Village Development
- 2. CAP Project

Future Plans of the institute:

- 1. To make research center
- 2. To become educational hub of national standard.
- 3. To start skill-based course.



Signature of the IQAC Coordinator

Signature of the Head with Seal



Principal
Jeevan Vikas Mahavidyalaya
Devgram (Thugaondeo)
Tah. Narkhed Dist. Nagpur



External Academic Audit Completion Report/Certificate

Name of the Institute /Program: Jeevan Vikas Mahavidyalaya
Devgram, Tah. Narkhed, Dist. Nagpur
(M.S.)

Date and Time: 30/04/2023

Name and Designation of the External Auditor:

Dr. Anil G. Dodewar
HoD (English) & EQAC Co-ordinator
Mahila Mahavidyalaya, Nagpur

This is to certify that Academic Audit for the Academic Year 2022-23 has been successfully completed for of **Jeevan Vikas Mahavidyalaya, Devgram** and detailed report of the same is attached herewith.

A. G. Dodewar 30/04/2023

Name & Sign (with stamp) of external Auditor


Final Audit Completion Certificate

It is to certify that the Internal and External academic audit has been completed by the **Jeevan Vikas Mahavidyalaya, Devgram** and IQAC has received following documents for the AY 2022-2023

- Internal Academic Audit Forms
- External Academic Audit Form External
- Academic Audit Certificate
- SWOC Analysis of the
- Program Plan for AY 2022-2023

Kindly note the following suggestions /remarks:

Principal


Principal
 Jeevan Vikas Mahavidyalaya
 Devgram (Thugaondeo)
 Tah. Narkhed, Dist. Nagpur

IQAC Co-Ordinator

Convener
 Internal Quality Assurance
 Cell (IQAC),JVM Thugaondeo
 Dist. Nagpur (M.S.)



Academic Audit COrdinator





JEEVAN VIKAS MAHAVIDYALAYA, DEVGRAM

Tah. Narkhed, Dist. Nagpur-441301 (M.S.)

(Permanent Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

**INTERNAL AND EXTERNAL ACADEMIC
AUDIT REPORT**

Session 2023-2024

**Submitted to
THE COORDINATOR
INTERNAL QUALITY ASSURANCE CELL**

**Submitted by
DR. YOGESH BANGINWAR
EXTERNAL ACADEMIC AUDITOR**

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